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Minutes of the Project Review Meeting held in the office chamber of D.C. , Kamrup (Metro) on 22nd September, 2017 regarding commissioning of SGWWSP may kindly be seen at Sl. No. 273- Flag 'A'.

Regarding the extension of the SGWWS Project , it is decided in the meeting to grant project extension since 1st January, 2016 to March, 2018. Hence as a follow up action in respect point no. 8 of the MoM, necessary draft project extension letter is put up for kind approval & signature at Sl. No. 274 -Flag 'X' .

Submitted.

Submitted:
9/9/17

pl discuss

[Signature]
10/10/17

Minutes Of The Review Meeting Held In The Chamber Of Deputy Commissioner, Kamrup (M)
On 22nd September, 2017 At 10:00 AM With DC- Kamrup (M) & CEO-GMDA, PMC, M/S
GECPL, Consultant- GMDA & AMC Contractor Regarding Commissioning Of South
Guwahati West Water Supply Project.

List of members present as in Annexure-A

The meeting was chaired by the Chief Executive Officer (CEO), GMDA. Initiating the discussion, the CEO-GMDA informed the meeting that the South Guwahati West Water Supply Project (SGW- WSP) is to be made ready for partial commission by Feb 2018. The CEO-GMDA also asked M/s GECPL to complete all the balance works related to partial commissioning as per the scheduled timeline without fail. He directed that the balance payment of Rs. 5.09 Crores has been paid to M/sGECPL, the amount must be utilized in this work only. Thereafter, the meeting proceeded for a detailed discussion on the following points:-

1. The CEO- GMDA asked M/s GECPL to inform the Managing Director- GECPL to attend the meeting to be held in the first week of October, 2017 for assurance of the commissioning of the project as per the scheduled timeline. He strongly instructed representatives of GECPL to immediately submit a fresh and final timeline for partial commissioning and full commissioning within a week.
2. To complete the balance works with Trial Run and partial commissioning of SGW-WSP on a war footing, the CEO- GMDA asked all the officials present in the meeting effective routine reporting to him regarding the day to day progress of the work through Whatsapp Group. He directed to coordinate/ visit the site personally by the CE- GMDA once in a week, PE-GMDA on every alternate day while the Consultant- GMDA time to time and PMC- GMDA to report on day to day progress of works.
3. Regarding payments due to M/s GECPL, the PMC informed the meeting that the RA Bills for the month of May- 2017 & June- 2017 for an amount of Rs. 0.026 Crore and Rs. 0.32 Crore respectively have been certified by the PMC and is pending with the GMDA. To this the CEO-GMDA asked CE- GMDA to process the file with immediate effect and send the demand to the Govt. of Assam for necessary payments within the provisions of the Revised Technical Sanction of the project.
4. M/s GECPL informed the meeting that the latest RA Bill for the month of July- 2017, amounting to Rs. 0.21 Crores is pending with the PMC. To this the CEO- GMDA asked PMC to certify the same and send to GMDA for necessary action. Also, the PMC informed that the RA bill for the month of August- 2017 is yet to be submitted by M/s GECPL for verification and certification by the PMC. A budget forecast of Rs. 12.62 Crores was given by M/s GECPL from September, 2017 to March, 2018.
The PMC requested to make regular payments to M/s GECPL to enable them to maintain the cash flow. To this, the CEO-GMDA assured to look into it.
5. Regarding due cost of recurring expenditures like PMC, Monthly Electricity Bills, Annual Maintenance Contract (AMC) fees and Buffer Stocks for maintaining the Electrical Sub- stations etc. CEO-GMDA asked CE- GMDA to release the amount in hand within the provisions of the Revised Technical Sanction of the project. The CEO-GMDA also asked PE-GMDA to initiate the files regarding outstanding amount of the above items exceeding the Revised TS provisions.

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6. TL/PMC informed the meeting that some additional works like construction of roadside drain at Kamakhya SUGR road along with approach road, procurement of 19KM HDPE header pipes for providing HSC in areas where more than 200mm dia pipes have been laid and providing 50 Nos. of Fire Hydrants are required for the project area.
- The CEO- GMDA asked the CE-GMDA to put up an estimate regarding the construction of roadside drain and approach road for Kamakhya SUGR with immediate effect. The CEO-GMDA also asked PE- GMDA to process the file related to installation of 50 Nos. of Fire Hydrants after obtaining comments from the Consultant- GMDA for necessary action.
- Regarding the procurement of HDPE header pipes the project area, the meeting deliberated that as without header pipes, many areas shall not receive potable water, the meeting approved the cost & length of HDPE header pipes for benefit of the public and in this connection GECPL shall be given formal work order. It was also decided that HDPE pipes as available local manufacturer shall be looked into to save time and cost. CEO-GMDA instructed CE-GMDA to move the file for requirement of funds.
7. TL/PMC informed the meeting that an amount of Rs. 2.87 Crores is due for PMC fees till Aug, 2017. TL/PMC requested to GMDA for payment of the due amount immediately to sustain PMC activities further. He stressed that the provision of extra expenditure may be considered in respect of the assignments allotted to the PMC for commissioning of SGW-WSP. On this CEO-GMDA assured to make arrangements for making at least 3 (three) months payments to the PMC from GMDA's own sources initially as the project is set for commissioning and asked CE-GMDA to initiate file stating provisions for an additional amount of 2.18 Cr (from July 2017 to March 2018) and according approval from the Govt. of Assam. It was also informed in the meeting that the demad proposal for Rs. 2.45 Cr has been sent to Govt on 28.08.2017 which is to be pursued. CEO-GMDA asked PE-GMDA to follow up the matter.
8. The PMC informed the meeting that the extension of the project since 1st January, 2016 up to March 2018 is required to be accorded by the GMDA. It was decided in the meeting that the project shall be extended till March 2018. The CEO- GMDA asked CE-GMDA to put up and process this file on top priority.
9. M/s Dimbeswar Das (AMC contractor of GMDA) informed the meeting that the AMC contract for the first year has expired on 07.03.2017, to which an extension for one month was granted by GMDA w.e.f 08.03.2017 till 07.04.2017. After this no further extension was granted to the party. The CEO- GMDA asked PE-GMDA to extend the AMC contract till the projected commissioning date of the project, i.e, March, 2018.
10. TL/PMC informed the meeting that there is urgent requirements of some construction materials as mentioned below for completion of works and requested intervention of the CEO, GMDA.
- | | | |
|--|----------|------|
| (i) River silt for landfill | = 35,000 | Cum. |
| (ii) Filter media gravels of defined sizes | = 250 | Cum. |
| (iii) Stone aggregates (10mm & 3/4" or 20mm sizes) | = 6,000 | Cum. |
- The CEO-GMDA asked Addl. DC- Kamrup (M) to take necessary action for immediate procurement of the above items in discussions and consultation with M/s GECPL officials and PMC official today itself, so that the materials can be received at Sadilapur site positively by 05.10.2017.
11. Regarding Security arrangements of the project sites, the CEO-GMDA strongly asserted that M/s GECPL is to provide and maintain necessary security arrangements at all the project sites till final hand over of the project to the GMDA and any damage of built structures or theft of items in the



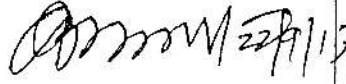
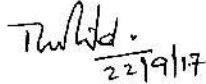
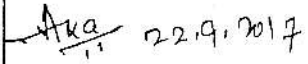
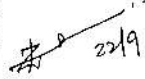


- project sites shall be fully recoverable from the contractor during the constructional period. Moreover, as cited in the guidelines of the Tender Agreement, the cost of previous engagement of security guards by GMDA shall be recovered from M/s GECPL.
12. The PMC informed the meeting that there is a necessity for Radio frequency approval from the concerned authority for wireless communication systems (wireless handsets) to be used at sites during Trial Run and Commissioning. To this the CEO- GMDA asked Addl. DC-Kamrup (M) to take up the matter with APRO authority at the earliest.
 13. The PMC also pointed out the pending permissions from Pollution Control Board, Assam for renewal of Consent to Operate of the Water Treatment Plant for the year 2017- 2018. To this, the CEO-GMDA asked CE-GMDA to process the same.
 14. Regarding sludge disposal site to be allotted, the PMC and M/s GECPL informed the meeting that the site for sludge disposal has not been finalized yet, which shall be required as soon as the project is commissioned and becomes operational. To this the CEO- GMDA in discussion with Addl. DC- Kamrup (M) asked CE-GMDA and PMC to talk to Addl. DC- Kamrup (M) today.
 15. TL/PMC raised the issue regarding pending agreement to be signed between GMDA and NF Railway for way leave permission for laying of two numbers of pipelines at Maligaon (Goshala) & Gotanagar area for Ganeshpara West Distribution zone and reimbursement of additional amount paid to NF Railway, CEO- GMDA asked PE-GMDA to put up the file for necessary action. He asked CE-GMDA and PMC to sit with Addl. DC- Kamrup (M) immediately for necessary action.
 16. The PMC also informed the meeting for requirement of 38.06 Crores as additional fund for completion of the project, to which the CEO-GMDA directed PMC to review all cost components required to complete the project and send to GMDA in one go. For this purpose the time span may be considered till March, 2019. The proposal shall be checked by Consultant GMDA and then by CE-GMDA before going to CEO.
 17. Concluding the meeting, TL/PMC cited the Tender Agreement Clause Page No. C2; 98 to the meeting and informed that there is a need for nomination of "Engineer" of the project. The PMC told that at present, PMC is acting on behalf of the "Engineer". To this the CEO- GMDA affirmed that CE/GMDA will act as "Engineer" of the project. Necessary orders as required will be issued as soon as possible.
 18. Regarding house service connection, CEO-GMDA requested CE-GMDA to arrange a meeting with ICDC next week.

The meeting ended with a vote of thanks from the chair.


(Dr. M. ANGNAMUTHU, IAS)
Chief Executive Officer,
Guwahati metropolitan Development Authority (GMDA)
Bhangagarh, Guwahati- 05.

MEMBERS PRESENT IN THE MEETING

At Office of the DC- Kamrup (M) on 22.09.2017 at 10:00 AM

SL. No.	Name	Designation/ Department	Signature
1.	Dr. M. Angamuthu	DC Kamrup (M) & Chief Executive Officer, GMDA	
2.	Mr. P. Mahanta	Addl. DC- Kamrup (M)	
3.	Mr. D. Das	Chief Engineer, GMDA	
4.	Mr. B. Chakravarty	Consultant- GMDA	
5.	Mr. P. Kalita	Project Engineer, GMDA	
6.	Dr. A. K. Aditya	Team Leader- PMC, JnNURM	
7.	Zaid Ahmed	PMC - JNNURM	
8.	Utpal Kr. Nath	PMC	
9.	SURAJIT NEOG	PMC	
10.			
11.			
12.			
13.			
14.			