



**OFFICE OF THE GUWAHATI METROPOLITAN DEVELOPMENT AUTHORITY
STATFED BUILDING, BHANGAGARH, GUWAHATI-781005**

Website: www.gmda.assam.gov.in
E-mail: ceogmdaghy@gmail.com

Tel: 0361- 2529650,
0361- 2529824
Fax: 0361- 2529991

No. GMDA/DEV/95/2019/04

Date: 14/07/2021

NOTICE INVITING QUOTATIONS

Guwahati Metropolitan Development Authority invites quotations from Manufacturer/Dealer/Distributor for **"Supply and Installation of Children Playing Equipments, Architectural Fountain and other park equipments for the parks within Guwahati Metropolitan Area"**. It is to be noted that all intending bidders must quote equipments having ISI certification only.

Preference will be given to the individuals/firms having experience of executing similar nature of work. The parties shall also furnish full details of their credentials with works undertaken in similar nature.


Interested parties may send their proposals by **5th August, 2021 before 3.00 P.M** to the undersigned.

A non-refundable amount of Rs. 5000/- (Rupees Five Thousand) only towards processing fee through a demand draft drawn in favour of CEO, GMDA and payable at Guwahati should be submitted with their proposals.

Guidelines for submission of proposal may be downloaded from GMDA website www.gmda.assam.gov.in.

Parties having continued litigation with any public agency and/ or any branch of Govt. of Assam or blacklisted by any Government are not eligible to participate in this process.

The undersigned reserve the right to accept or reject any or all the submitted proposals without assigning any reason whatsoever.



(Kaushar J. Hilaly, ACS)
Chief Executive Officer
Guwahati Metropolitan Development Authority
Bhangagarh, Guwahati-05

Memo No. GMDA/DEV/95/2019/04-A

Dated: 14/07/2021

Copy to:

1. The Director Information and Public Relation, Dispur, Guwahati-06, with a request to publish the tender notice in one issue of English and one issue of Assamese local dailies.
2. The Secretary, GMDA for information.
3. The Chief Accounts Officer, GMDA for information.
4. Shri Satyajit Bora, ICT Consultant, GMDA, to publish in the GMDA website.
5. P.S. to the Addl. Chief Secretary to the Govt. of Assam, GDD for kind appraisal of Addl. Chief Secretary, GDD.
6. Office Notice Board.


Chief Executive Officer
Guwahati Metropolitan Development Authority
Bhangagarh, Guwahati-05.



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NIT No. GMDA/DEV/95/2019/04

Dated : 14/07/2021

Guidelines for submission of quotation for Supply and Installation of Children Playing Equipments, Architectural Fountain and other park equipments for the parks within Guwahati Metropolitan Area.

Guwahati Metropolitan Development Authority invites proposal from Manufacturer/ Dealer/ Distributor for supply and installation of Children play equipments, Architectural fountain and other park equipments i.e. benches, dustbin etc. for the parks within Guwahati Metropolitan Area.

The proposals should be submitted to the Chief Executive Officer, Guwahati Metropolitan Development Authority, Bhangagarh, Guwahati-05 by hand or by post within 3.00 p.m. of 05/08/2021. However the authority will not be responsible for postal delay if any.

The proposal should contain both Technical and Financial part. The bidders should submit the Technical proposal and Financial proposal in separate envelopes to be put in an outer envelope. All testimonials along with processing fee shall be submitted in the Technical proposal and rates quoted should be kept in the Financial proposal.

TECHNICAL PART

- a) The bidder should submit product catalogue giving full detail of the product with specifications.
- b) The bidder must submit a valid registration certificate issued by the Competent Authority.
- c) The bidder may produce product sample also.
- d) The bidder must submit one video clipping in computer readable format in a CD. Showing the fountains/children play items in operation.
- e) The bidder should be reputed manufacturer/authorized dealer.
- f) The bidder should submit copy of PAN, GST registration certificate and IT return certificate for last 3 (Three) Financial Years.
- g) The bidder shall submit annual turnover certificate for the last 5 (five) financial year certified by Chartered Accountant. The average annual turnover of the bidder shall be minimum Rs.20.00 lakh.
- h) The bidder must specify the place of manufacturing & should furnish detailed track record regarding their firm as well as manufacturer.
- i) The manufacturers of the product should have at least 10 (ten) years of experience in manufacturing of children playing equipments /fountain, etc.
- j) The bidder must submit various fountain options with relevant pool sizes and in case of play items & Safe playing area should be indicated.
- k) The proposal should contain the electrical power requirement for each item as and where necessary.
- l) The bidder must have experience in similar nature of works. A list of similar works executed and in hand must be submitted as per Proforma I & II.

- m) The bidder must enclose all relevant duly self attested documents in support of the claims made against the terms of the technical bid. The original documents may be required to produce before the Authority as and when required.
- n) In case of any breakdown of any equipment the bidder must send their competent person / technician to attend the site within 72 hours of reporting.
- o) The bidder should sign all the pages of the documents enclosed with the proposal.

Note: The bidder is referred as a Manufacturer/Authorized Distributor/Authorized Dealer

FINANCIAL PART

The financial proposal should contain the value of each & every fountain/ play equipments etc. including packaging, transportation, all taxes etc. & installation charges. The cost of each item should be quoted both in figures and words. Each pages of financial proposal should be signed by manufacturer/authorized dealer / authorized distributor. In case of fountain the cost for construction of fountain pool is not be considered.

TERMS & CONDITIONS

- a) Manufacturer of the product should have ISO certificate.
- b) Preference will be given to the firm/dealer having experience of executing similar nature of work.
- c) The base price of the equipments shall be valid for a period of 3 (Three) years. Taxes as applicable shall be paid extra.
- d) All items should have a warranty period which should be not less than one year.
- e) Selected firm should train up at least one person of GMDA for operation, if necessary.
- f) Payment will be made only after successful commissioning of the equipments.
- g) All items must be handed over in good condition.
- h) Selected firm have to complete the work within stipulated time period.
- i) Selected firm will also sign an agreement within 7 (Seven) days from the date of issue of order.
- j) All equipments should be smooth & should not cause any injury to users due to manufacturing or installation defect.
- k) The firm has to complete the work including installation under his own supervision. Authority will not supply any tools & equipments & materials.
- l) The bidder is to submit a declaration as enclosed herewith.
- m) They may submit their own terms and condition, if any.

SECURITY DEPOSIT

The selected firm will have to deposit 2% of the settled value within 7 (Seven) days in the form of demand draft drawn in favour of Chief Executive Officer, G.M.D.A, as security money. Besides 8% of the bill value will be deducted and retained as the security deposit. The security deposit will be retained for one year after completion of the work. No interest will be paid for the security money.

SELECTION PROCEDURE

After detail security of the proposal submitted by various firm decision on which firm/ firms to be selected will be taken on the basis of design vis –a-vis cost basis.

The acceptance of the proposal will rest with the Chief Executive Officer, GMDA and does not bind him to accept the lowest proposal and reserves the right in reject any or all proposals without any reason thereof.

Chief Executive Officer
Guwahati Metropolitan Development Authority
Bhangagarh, Guwahati-05

To,

The Chief Executive Officer
Guwahati Metropolitan Development Authority

DECLARATION

I, Sri _____ son of _____
of Vill./ Taluk /Dist _____

_____ (address to be given) do here by declare that I am a
bonafide manufacturer / authorized dealer of the firm _____

_____ (name and address to be mentioned). The information,
claims and documents submitted by me herein are genuine and correct to the best of my
knowledge. I bear the responsibility for any lapse in this regard and am liable for any
appropriate action as per law.

I do hereby submit that I shall abide by the terms and condition laid down in the
tender notice / guidelines

Signature with seal :

Name :

Place :

Date :

I. Details of similar nature of work executed by the Tenderer

Name of Tenderer:

SL. No.	Name of Work	Owners name & Address	Place of Work	Tendered Cost Rs.	Time in which Completed	Date Completion	Salient Feature in brief
1	2	3	4	5	6	7	8

Signature of Tenderer :
Name :
Place :
Date :
Seal :

Proforma-II

I. Details of work on hand and works tendered as on date of submission of Tender

Name of Tenderer :

SL. No.	Name of Work	Owners name & Address	Place of Work	Work on Hand			Works tendered for	
				Tendered Cost Rs.	Cost of remaining work	Tentative date of completion	Estimated Cost	Expected date of finalization of tender
1	2	3	4	5	6	7	8	9

Signature of Tenderer :
Name :
Place :
Date :
Seal :

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