



OFFICE OF THE GUWAHATI METROPOLITAN DEVELOPMENT AUTHORITY
STATFED BUILDING, BHANGAGARH, GUWAHATI-781005

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No. GMDA/DEV/48/2021/1

Dated-24/08/2021

REQUEST FOR QUOTATION

Sealed quotations in prescribed format affixing non-refundable court fee stamp of Rs.8.25 (Rupees eight and paise twenty five) only are invited by the undersigned from the Authorized Supplier/Authorized Dealer/Manufacturer for Supply, Installation, Testing and Commissioning of 63 KVA Diesel Generator at Adabari Park, Maligoan. The detailed specification of the work is shown below.

Sl.No.	Item Description	Qty.
1.	Supply, Installation, Testing and Commissioning of 63 KVA (Liquid Cooled) 3 Phase with Standard Panel Diesel Generator.	1.00 No.

The detailed guidelines of the work may be downloaded from www.gmda.assam.gov.in from 25/08/2021 to 04/09/2021. The quotations will be received up to 2.00 PM of 06/09/2021 at the Office of the Guwahati Metropolitan Dev. Authority, Bhangagarh, Guwahati-05 and will be opened at 3.00 P.M on same day.

✓ Chief Executive Officer
Guwahati Metropolitan Dev. Authority
Bhangagarh, Guwahati – 05
Dated-24/08/2021

Memo No. GMDA/DEV/48/2021/1-A

Copy to :

1. Secretary, GMDA for information
2. Chief Accounts Officer, GMDA for information.
3. Satyajit Borah, ICT, Consultant, GMDA and he is requested to upload the Quotation Notice in GMDA's website.
4. M/S Exclusive Advertising Pvt. Panbazar, Ghy-01 for publishing this notice on widely circulated 2 (Two) local daily news papers.

o/c

✓ Chief Executive Officer
Guwahati Metropolitan Dev. Authority
Bhangagarh, Guwahati – 05

**TERMS AND CONDITIONS FOR SUPPLY, INSTALLATION, TESTING AND
COMMISSIONING OF 63 KVA DG AT ADABRI PARK, MALIGAON.**

1. The bidder may be a authorized dealer or authorized supplier. The authorized dealer/supplier will be required to submit manufacturer's authorization letter in original on the manufacturer's letter head duly signed by authorized signatory. The manufacturer shall comply with the CPCB Norms.
2. The Bidder is required to have GST Registration Number.
3. A Demand draft of Rs.500/- (Rupees five hundred only) towards nonrefundable tender fee, drawn in favour of "CEO, GMDA" payable at GUWAHATI, should accompany the bid documents. In the absence of tender cost, the tender will not be accepted.
4. The Bidder should not have been barred by any PSU/Govt. Dept. in doing business with them. (Please submit self-declaration).
5. The Bidder is required to quote for the complete bill of quantity enclosed herewith at Annexure-B. Partial quote are liable to be rejected.
6. Bidders are requested to follow the given price bid format to quote the items. The rate for the item may be quoted in INR. The offers should indicate unit price (excluding taxes and duties applicable). Taxes and other charges (transport, insurance etc.) should be mentioned separately. If not mentioned, it is considered as included in the quoted price.
7. The quotations must be addressed to "The Chief Executive Officer, GMDA, Bhangagarh, Guwahati-05.
8. The tender documents must be accompanied (a) Bidder information sheet (ANNEXURE-A) (b) Price offer in the firm's Business letter head
9. All the pages/documents of the Tender should bear the dated signature (in ink) of the bidder with stamp of Firm. Any over-writing corrections & cuttings should bear dated initials of the bidder. Corrections should be made by writing again instead of shaping or over-writing.
10. Bids would be rejected for award if it determines that the bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the contract in question.

11. The validity period of the tenders shall be minimum 120 days from the end date of submission of bid.

12. The bids will be opened and evaluated by a duly constituted committee. In the process of evaluation, comparison of bids, GMDA reserves the right to reject any or all bids.

13. Delivery should be within specified days mentioned in Work Order. If the items are not delivered within the stipulated time, the supplier shall be liable to pay a penalty of 1% of the total order value for each delay of 10 days or part thereof and the amount will be deducted from the payment on account of purchase.


14. The supplier will undertake warranty of items from the date of supply and shall have to mention clearly the period of warranty in financial bid. The supplier further warrants that the items shall be free from defects arising from any act or omission of the supplier or arising from design, materials, and workmanship, under normal use in the conditions prevailing in India.

15. Loading, Transportation and Unloading of items shall be responsibility of the firm.

16. The item should be delivered and ready for use within the period as specified in the order. Bidders need to provide adequate training to the nominated persons of GMDA at their cost.

17. Payment shall be made after successful delivery, installation, testing, and commissioning of the item.

18. GMDA reserves the right to reject any/all quotation(s) without assigning any reasons whatsoever.


Chief Executive Officer
Guwahati Metropolitan Dev. Authority
Bhangagarh, Guwahati - 05

Annexure-A

The bidder information sheet:

1	Name of the organization:				
2	Year of establishment:				
3	Complete postal address:				
4	Name & Designation of Authorized person:				
5	Phone No.				
6	Email-id				
7	Nature of the firm (Proprietorship/Partnership)				
8	PAN No.				
9	Experience Details:				
10	Sl.No.	Period		Name of the Organization (along with contact details)	Services Provided
		From	To		
11	Details of certificates enclosed				

Annexure-B**Price Bid Format (Should be printed in letter head)**

To
The Chief Executive Officer
Guwahati Metropolitan Dev. Authority
Bhangagarh, Guwahati-05

Ref No. : GMDA/DEV/48/2021/1, dated: /08/2021

I/We hereby submit the quotation for supplying of the item listed below:

Sl.No.	Item Name	A	B	C=A×B	D	E=C+D
		Unit Price (Rs.)	Qty (No)	Total (Rs.)	Taxes as applicable (Rs.)	Item cost (Rs.)
1.	Supply, Installation, Testing and Commissioning of 63 KVA (Liquid Cooled) 3 Phase with Standard Panel Diesel Generator.		1.00 No.			
Sub-total Charge (Rs)						
Other charges, if any (Rs)						
Total amount (Rs)						

- Rate shall be inclusive of installation charges.
- I/We have understood and agree the terms and conditions mentioned in the notice inviting quotations.

Name:

Contact No:

Signature:

(Office Seal)