

Corrigendum-1

Name of Work: Request for Proposal (RFP) for 'Engagement of Service Provider for Installation and Operation of Cycle Sharing System in Guwahati on PPP Model'

NIT No.: GMDA/GEN/85/2015/173 dated 20.02.2020

E-Procurement Tender ID No.: 2020_GMDA_16668_1

Note: Please read the below lines carefully. These are for better understanding of bidders and not any addendum/corrigendum.

- Though the RFP is published on e-procurement portal (www.assamtenders.gov.in), the mode of bidding is off-line. i.e. the bidders are not required to pay tender fees and EMD online. Bidders must scan the documents of tender fee and EMD and upload them on the portal.
- The tender fee and EMD are acceptable in form of Bankers Cheque/Demand Draft/Fixed Deposit Receipt (FDR)/Bank Guarantee issued by any nationalised bank/scheduled commercial bank payable at Guwahati.
- Bid submission is in 2 cover system. i.e. one sealed main cover super-scribed with RFP title and bidder's name. This main cover should have 2 sealed covers inside. One Technical Bid and another Financial bid, duly super-scribed as appropriate with bidder's name. The bids are to be submitted in 2 copies (one original + one Xerox).
- The hard copy bids must reach to the specified address at GMDA on the same day of Technical Bid Opening, before time.
- During the opening of Technical and Financial Bids, the uploaded documents on e-tendering portal would be opened. But, the hard copies submitted at GMDA shall prevail for evaluation process. Hard copy bids without tender fees and EMD will be rejected and not considered for further evaluation. The EMD and Tender Fees should not be attached with Financial Bid cover.
- A Microsoft Excel file format titled 'BoQ' is uploaded on e-tendering portal. Bidders may fill it and upload. But that shall not govern the financial bid. The format of Financial Bid is already available on the e-tendering portal and the bidders are required to fill that format, scan and upload it. The same should be the part of the hard copy financial bid sealed cover. Financial bid format is also provided in the technical bid document (annexure-G of the RFP) which is for reference purpose only. Bidders are advised not to fill the format provided in the technical bid document. If financial bid is found attached with technical bid document, the entire bid of the bidder will be rejected and will not be considered for further evaluation. Financial bid must be duly signed by authorised signatory and bear the company seal.
- The technical bid should be one single document to be uploaded on the e-procurement portal. (i.e. all the scanned pages of technical bid document must be compiled into one single PDF file format and uploaded)
- All the pages of the technical bid must have signature of authorised signatory and company seal.
- O&M period shall begin only upon complete launch of the system. The formal launch of the system is envisaged to begin with at least 10 stations and 100 cycles within 6 months from date of signing the contract agreement.
- GMDA shall constitute an internal committee for bid evaluation process.

Corrigendum-1

Statements showing the amendments to the existing clause(s) in RFP document published online.

S. No.	RFP Reference		Instead of	Now Read As
	Page No.	Point No.		
1	33	10.5 (i) Performance Guarantee on Project Cost	The service provider shall submit the Performance Guarantee on Total Project Cost amount upon receipt of LoA on before signing the Contract Agreement. The Performance Guarantee will be returned back to the Service Provider upon completion of Contract Period from date of signing of Contract Agreement, subject to satisfaction of GMDA. The amount of Performance Guarantee will be 10% of the Total Project Cost amount, rounded-off to nearest. The Service Provider needs to clarify the amount from GMDA before signing the Contract Agreement.	The service provider shall submit the Performance Guarantee on Total Project Cost amount upon receipt of LoA, on or before signing the Contract Agreement. The amount of Performance Guarantee will be 10% of the Total Project Cost amount, rounded-off to nearest. The Service Provider needs to clarify the amount from GMDA before signing the Contract Agreement. 50% of the Performance Guarantee will be returned back to the Service Provider upon completion of all works and activities and deliverables for which the total project cost has been fixed. Once the complete system is launched and under operations and the O&M Period has begun and the Total Project Cost has been received by the Service Provider, than only the Service Provider shall be entitled to receive the 50% of the Performance Guarantee from GMDA. The remaining 50% of Performance Guarantee will be returned back to the Service Provider upon completion of Contract Period, subject to satisfaction of GMDA.
2	11	3.3.1 Technical Specifications	The Service Provider installed/created infrastructure should guarantee at least 10 years of life.	The Service Provider installed/created infrastructure should guarantee at least 5 years of life from start of O&M period (i.e. throughout contract period)

S. No.	RFP Reference		Instead of	Now Read As												
	Page No.	Point No.														
3	15	4.2 Stations, minimum specifications point no. 10	The overall station structure should guarantee of life of minimum 10 years.	The overall station structure should guarantee of life of minimum 5 years.												
4	58	Annexure-M Cycle Track	The minimum guaranteed life of the material used should be at-least 10 years	The minimum guaranteed life of the material used should be at-least 5 years												
5	19	6.1 Capital Cost Payment	The schedule of milestone and activities to be accomplished against (%) percentage of capital cost to be released is mentioned in the table below:	The schedule of milestone and activities to be accomplished against (%) percentage of capital cost to be released is mentioned in the table below. The timelines (in months) are indicative.												
6	19	6.1 Capital Cost Payment, Table point No. 2	<table><tr><th>Percentage of Capital Cost</th><th>Activities/Deliverables</th><th>Timelines (in months)</th></tr><tr><td>20%</td><td><ul style="list-style-type: none">Painting of Cycle Track and User Information Sign BoardsOn-site installation of at least 10 stations and procurement of at least 100 cyclesCreation of social media platforms for publicity and marketingSetup of Control Room and Maintenance WorkshopCompletion of pre-launch marketing and publicity/outreach activities.Procurement of distribution vehicle</td><td>T + 4</td></tr></table>	Percentage of Capital Cost	Activities/Deliverables	Timelines (in months)	20%	<ul style="list-style-type: none">Painting of Cycle Track and User Information Sign BoardsOn-site installation of at least 10 stations and procurement of at least 100 cyclesCreation of social media platforms for publicity and marketingSetup of Control Room and Maintenance WorkshopCompletion of pre-launch marketing and publicity/outreach activities.Procurement of distribution vehicle	T + 4	<table><tr><th>Percentage of Capital Cost</th><th>Activities/Deliverables</th><th>Timelines (in months)</th></tr><tr><td>20%</td><td><ul style="list-style-type: none">Painting of Cycle Track and installation of User Information Sign BoardsOn-site installation of at least 10 stations.Initiation of cycle procurement activity for accomplishing formal launch and its related progress of procurement.Creation of social media platforms for publicity and marketingSetup of Control Room and Maintenance WorkshopCompletion of pre-launch marketing and publicity/outreach activities.Procurement of distribution vehicle</td><td>T + 4</td></tr></table>	Percentage of Capital Cost	Activities/Deliverables	Timelines (in months)	20%	<ul style="list-style-type: none">Painting of Cycle Track and installation of User Information Sign BoardsOn-site installation of at least 10 stations.Initiation of cycle procurement activity for accomplishing formal launch and its related progress of procurement.Creation of social media platforms for publicity and marketingSetup of Control Room and Maintenance WorkshopCompletion of pre-launch marketing and publicity/outreach activities.Procurement of distribution vehicle	T + 4
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7	24	8.2 Bid Process Evaluation, Qualification Criteria, S. No. 2, Turnover	The Bidder should have average annual turnover should not be less than INR 2 Crore during last three financial years.	<p>The average annual turnover of the bidder during the last three financial years should be at least 30% of the estimated cost or 1 Crore.</p> <p>In case of consortium, the consolidated turnover of the firms will be considered for evaluation.</p>
8	24	8.2 Bid Process Evaluation, Qualification Criteria, S. No. 1, Legal Entity	The Bidder should be a Company (registered under Indian Companies Act, 1956/2013) sole proprietorship/firm registered in India, partnerships, and proprietary concerns, duly registered cooperative societies, and consortiums.	<p>The Bidder should be a Company (registered under Indian Companies Act, 1956/2013) sole proprietorship/firm registered in India, partnerships, and proprietary concerns, duly registered cooperative societies, and consortiums.</p> <p>Start-up and MSME companies those who are registered with MSME/NSIC/DIPP are eligible to bid in this RFP but are required to mandatorily submit appropriate registration certificates duly attested by the authority.</p>
9	13	3.10, Advertisement Space	The service provider will plan and design branding/advertising space on the Cycles and Stations as per the specifications and get it approved from GMDA. The rights of advertising, sponsorship, naming and branding rights associated with the system will remain with the service provider but GMDA will have the final right of approval on the same. The Advertisements will be in accordance to the Guidelines for Guwahati Outdoor Advertising	The service provider will plan and design branding/advertising space on the Cycles and Stations as per the specifications and get it approved from GMDA. Maximum permissible area for advertisement at stations is restricted to 200 square feet per station. The rights of advertising, sponsorship, naming and branding rights associated with the system will remain with the service provider but GMDA will have the final right of approval on the same. The

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			Policy. The guidelines can be downloaded from the website of Guwahati Municipal Corporation, Guwahati Development Department, Government of Assam.	Advertisements will be in accordance to the Guidelines for Guwahati Outdoor Advertising Policy. The guidelines can be downloaded from the website of Guwahati Municipal Corporation, Guwahati Development Department, Government of Assam.

Additional Provisions/Amendments:

i) Bid Security/EMD: As per the General Financial Rules 2017, Rule No. 170 (i), Bid Security (also known as Earnest Money) is to be obtained from the bidders except Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) or are registered with the Central Purchase Organisation or the concerned Ministry of Department.

In case of a MSE willing to bid for this RFP, the criteria of EMD as above may be applicable provided that the bidder submits a declaration explained below as well as applicable documents as proof of being a MSE. The format for the declaration is attached herewith and shall be considered as Annexure-N in the RFP document.

As per GFR 2017, Rule No. 170 (iii), in place of Bid Security, the Ministries/Departments may require Bidders to sign a Bid securing declaration accepting that if they withdraw or modify their Bids during the period of validity, or if they are awarded the contract and they fail to sign the contract, or to submit a performance security before the deadline defined in the request for bids document, they will be suspended for the period of time specified in the request for bids document from being eligible to submit Bids for contracts with the entity that invited the Bids.

ii) Turnover: As per the General Financial Rules 2017, Rule No. 173, all government purchases should be made in a transparent, competitive and fair manner, to secure best value for money. Some of the measures to ensure this are:

(i) The condition of prior turnover and prior experience may be relaxed for Start-ups (as defined by Department of Industrial Policy and Promotion) subject to meeting of quality and technical specifications and making suitable provisions in the bidding document.

Turnover Criteria for Startup willing to bid in this RFP: The annual turnover of the bidder in any of the last two financial years should be at least equivalent to 30% of the estimated cost or 1 crore.

Annexure-N Bid Securing Declaration

(applicable only for Start-Up/MSE who are bidding for this RFP)

(declaration to be printed on company letterhead duly signed by authorised signatory having company seal)

(in case of Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)

Bid Securing Declaration

Date:

RFP No.:

To: The Chief Executive Officer
Guwahati Metropolitan Development Authority (GMDA)
3rd Floor, STATFED Building, GMCH Road,
Bhangagarh, Guwahati - 781005

We, the undersigned, declare that:

We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

We accept that we will automatically be suspended from being eligible for bidding in any contract with the Guwahati Metropolitan Development Authority (GMDA) for the period of 5 years starting April 2020, if we are in breach of our obligation(s) under the bid conditions, because we:

- (a) have withdrawn our bid during the period of bid validity specified in the RFP; or
- (b) having been notified of the acceptance of our bid by the Guwahati Metropolitan Development Authority (GMDA) during the period of bid validity, (i) fail or refuse to execute the Contract Agreement, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the RFP terms and conditions.

We understand that, this Bid Securing Declaration shall expire if we are not the successful bidder, upon the earlier of (i) our receipt of your notification to us of the name of the successful bidder; or (ii) twenty-eight days after the expiration of our Bid.

(signature and name of the authorised signatory) In the capacity of (designation of the authorised signatory in the company)

Duly authorised to sign the bid for and on behalf of (companies name)

Dated on _____ day of (month and year)

Company Seal

Request for Proposal (RFP) for ‘Engagement of Service Provider for Installation and Operation of Cycle Sharing System in Guwahati on PPP Model’

Response to Queries

S. No.	Query raised/ Suggestion Given	Authority Response to the Query
1	Please confirm the approved size for advertisement rights	Please refer Corrigendum-1
2	Considering the current situation of revenue of the operation cost is not become feasible, request you to increase the total VGF from 3.4 Cr to 9 to 10 Cr for better sustainable of the project and PBS system for citizen, travellers and tourists. Without viability no bidder can give quality which is require prestigious of Assam	Not accepted.
3	Request you please remove consortium for eliminating the multi-party documentation and ensuring best product from the experience service provider only.	Not accepted. Please refer RFP Pg. No. 28 – Point No. 9.6.4 – Condition on Bidders. Bidders are allowed to participate in the bidding through consortium structure with a cap of two members including lead member. The lead member in a consortium must be the firm which has the required work experience as mentioned in Qualification Criteria of the RFP document and which has actually implemented and operated cycle sharing system in India. The lead firm shall have a minimum stake of 51% in the consortium.
4	Will authority consider any disturbance or obstruction in work from Third Party or Technical Reason. If not, we request to please consider that.	Please refer RFP Pg. No. 34, Point No. 10.8 – Delay in implementing the Cycle Sharing System. If at any time during the performance of the Contract Agreement, the Service Provider encounters conditions impeding the timely completion and/or performance of the services as per the Contract Agreement, than in such cases the Service Provider shall promptly notify GMDA in writing of the fact and reasons for

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		the delay and likely duration of such delays. As soon as practicable after receipt of the Service Provider's notice in this behalf, GMDA shall evaluate the situation and may at its discretion extend the Service Provider's time for performance of the Service Provider's obligations under the Contract Agreement.
5	The payment schedule and Activities/Deliverables not feasible request you to change as: 30% on submission of DPR 40% for on confirmation of procurement 20% successful test of system	Not accepted.
6	For a project which require technical expertise and proven experience, shall not be allotted only on the basis of minimum financial bid. We request you kindly execute the selection process	<p>Please refer RFP Pg. No. 24, Qualification Criteria Point No. 5 Work Experience –The Bidder should have implemented at least one (1) project of Cycle Sharing System having more than 100 (one hundred) cycles and 10 (ten) stations in last 3 (three) years. The project should be in operation till date.</p> <p>If any bid does not fulfil any of the listed criteria, it will be solely rejected by GMDA. Financial bids of only those bidders who qualify in the technical bid will be opened.</p>
7	Can we propose the new design of media as per approved size?	Please refer RFP Pg. No. 13, Point No. 3.10 – Advertisement Space. The service provider will plan and design branding/advertisement space on the cycles and stations and get it approved from GMDA.
8	Please confirm whether responsibility for painting is only limited area of university or for other area also? If yes, please remove responsibility from bidder as painting is work of Civil Contractor.	Painting of cycle track is to be done only on Guwahati University main road. Please refer Annexure-M Pg. No. 57 of the RFP document. Painting of cycle track is considered as a part of infrastructure which is to be created for Cycle Sharing System.
9	Smooth generation total project requires built up space for Central Command Centre and service station for repair of	Please refer RFP Pg. No. 12, Point No. 3.6 – Maintenance Workshop, Pg. No. 12, Point No. 3.4 – Central Control System

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	cycle shall be provide for all the end points.	and Pg. No. 5, Definition of Maintenance Workshop.
10	Request you to authority remove Third Party advertisement rights from 100 meter area of each PBS stations.	Not accepted. Bidders are advised to visit the site area in order to make reasonable assessment.
11	Formal Launch of the System within 6 months – since the land acquisition is required and looking at the delays due to corona virus, 9 month time period shall be provided. (it should be streamlined with the capital cost payment timelines as T+12 as prescribed in clause 6.1 at Pg. 19)	Please refer authority response to the query S. No. 4 above. As per RFP Pg. No. 7, the project has to be implemented by the service provider within a time period of 12 months from the date of signing of contract agreement. The timeline mentioned on Pg. No. 10 is a tentative installation schedule. Please refer Pg. No. 18 of RFP; Point No. 5.3 – The Service Provider should submit an indicative timeline to GMDA on the deliverables of the system. Payment to the service provider will be based on the amount of work completed and milestones achieved. The timelines mentioned in the table of capital cost payment on the same page are indicative.
12	The geared bicycles with the minimum specifications shall be preferred. However non-geared cycles are very bad so far as the ride quality is concerned.	<p>Please refer RFP Pg. No. 15 – Minimum Specifications for Cycles. Non-geared cycles will be preferred, however a simple gear system may also be considered.</p> <p>It is upon the Service Provider whether to consider only geared cycles, or only non-geared cycles or a mix of both, duly keeping in view all the aspects including ride comfort and maintenance requirements.</p>
13	Guaranteed life of station structure should be limited to duration of the project.	Accepted. Please refer Corrigendum-1.
14	Following text shall be added “It should be 2 months after system launch, in case the project is delayed due to land acquisition”	No change. Please refer authority response to the query S. No. 11 above.
15	We have our subsidiary company which is not fulfilling the	Transferring of project is not allowed. Bidders can form

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	criteria of average annual turnover of Rs. 2 Crore for last three financial years. We propose to file the tender through consortium of 2 companies within the same group to fulfil the required criteria. Hence we would request you to consider transferring of the project in the name of our Subsidiary Company (Pioneer in Public Bike Sharing projects in India), in case we are successful bidder.	consortium for bidding. Please refer RFP Pg. No. 28 – Point No. 9.6.4 – Condition on Bidders, for consortium conditions. For the criteria of turnover, please refer Corrigendum-1.
16	The financial capping of 3.7 crores in the project is very less compared to other smart cities. We request you to atleast reduce the O&M period to 3+2 years or provide operating cost.	Not accepted.
17	We require 800-1200 sqft of space for storing the spare bicycles, parking for redistribution vehicles and space for maintenance. Other smart cities are providing a constructed space for workshop. We request you to provide constructed space.	Please refer RFP Pg. No. 12, Point No. 3.6 – Maintenance Workshop, Pg. No. 12, Point No. 3.4 – Central Control System and Pg. No. 5, Definition of Maintenance Workshop.
18	We have solar panels on bicycles for charging of smart locks. With a closed stations we won't get proper sun light and can result in early discharge of smart locks and hence the bicycles will not be able to use. We request to allow open stations for proper operating of smart locks.	Please refer RFP Pg. No. 9, Scope of Work. The contract will be for design, procurement, installation, operation and maintenance of cycle sharing system in Guwahati. Service provider needs to provide integrated and innovative solutions. Please refer RFP Pg. No. 15, Minimum Specifications for Station. The infrastructure should ensure safety of cycles, adequate lighting for night time visibility and protection of cycles from environmental effects of heat and rain.
19	We request you to allow service provider to decide on the advertisement panels. We have enquired the advertisement revenues in Guwahati with local advertisement agencies and found out it won't be viable option to place back lit advertisement panels.	Please refer authority response to the query S. No. 1 above. Please refer RFP Pg. No. 13, Point No. 3.10 – Advertisement Space. The service provider will plan and design branding/advertisement space on the cycles and stations and get it approved from GMDA.
20	All bicycles will be procured at a same time as the bicycles are totally customized for our needs and factory	Please refer authority response to the query S. No. 11 above. Construction of stations only cannot be considered as a

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	manufacturers all the bicycle in a single batch. So the payment milestone should be considered only on construction of stations.	milestone. It has to be with other allied activities. Please refer Corrigendum-1.
21	If project is completed before 12 months, we request the capital payment to be reimbursed after completion of implementation period.	Please refer authority response to the query S. No. 11 above. Payment to the service provider will be based on the amount of work completed and milestones achieved. The timelines mentioned in the table of capital cost payment on the same page are indicative.
22	Once the vendor installs all the required bicycles and stations 50% of the Performance Guarantee should be returned and 10% of performance guarantee should be returned after every successful year of O&M period	Please refer Corrigendum-1.
23	We are company in bicycle sharing system and painting of bicycle tracks is a different business. Hence we request to remove this activity from scope of tender.	Not accepted.
24	The capital cost capped is very less as compared to other cities where PBS is already implemented & operation and maintenance cost is not paid by GMDA. The success of PBS depends on city behaviour and other factor. Hence, we request you to consider O&M period for 3 years and extendable up to 2 years on mutual consent of service provider and GMDA.	Not accepted.
25	We request you to provide one small constructed room of 200 sq.ft for control centre. Various other smart city is providing control room in control command centre. We request you to provide one small room of 200 sq.ft	Please refer RFP Pg. No. 12, Point No. 3.6 – Maintenance Workshop, Pg. No. 12, Point No. 3.4 – Central Control System and Pg. No. 5, Definition of Maintenance Workshop.
26	We request you to provide constructed depots. Various other smart city are providing constructed pre-fabricated workshop.	Please refer RFP Pg. No. 12, Point No. 3.6 – Maintenance Workshop, Pg. No. 12, Point No. 3.4 – Central Control System and Pg. No. 5, Definition of Maintenance Workshop.

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27	As per our consideration no tax should be paid by service provider to authority as Advertisement rights are given to run the operations of the system. Please provide clarification regarding advertisement tax or license fee if applicable.	GMDA will not levy any tax or permit fees on Service Provider for advertisement rights. However, the Service Provider is required to pay all applicable taxes, permit fees etc. as per rules and regulations to other concerned authority/department/local body.
28	The complete O&M cost will be taken care by service provider which include sim cost, human resource, server cost, software enhancement etc. Moreover, the advertisement rates are less in Guwahati city and operation & maintenance cost is not reimbursed by GMDA. We request GMDA to provide electricity connection as most of the stations are in closed campus. We will install LED lights in that case.	Not accepted. The stations should have adequate lighting for better night time visibility. Please refer RFP Pg. No. 21 – Point No. 7.1.2 Service Provider, summary of responsibilities.
29	The frame of the bicycle is made up of Aluminium which itself protects from rust and corrosion. We request you to change it to open stations as the locks are charged with solar panels fitted in basket.	Please refer authority response to the query S. No. 18 above.
30	The complete O&M cost will be taken care by service provider which include sim cost, human resource, server cost, software enhancement etc. Hence the operating cost is very high. Moreover, the advertisement rates are less in Guwahati city and operation & maintenance cost is not reimbursed by GMDA. We request you to consider Non-Lit Boards.	Please refer authority response to the query S. No. 18 above.
31	The smart bicycles are manufactured in abroad and assembled in India. The bicycles will be arrived after five months. Requesting you to only consider installation of 10 stations. The bicycles will be arrived before launch of the system.	Please refer authority response to the query S. No. 11 above.
32	As per RFP clause No. 5.3 Indicative list of Deliverables, it states that if service provider may complete the	Please refer authority response to the query S. No. 11 above.

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	implementation of the whole project within 6 months, if he wishes to do so. In such case the balance 20% should be reimbursed once implementation is completed.	
33	We are start-up with almost 1.5 year of experience in PBS and successful implementing PBS project in three smart cities with fleet size of 1200 + bicycles currently in operation. As per notification No. 20-70/2004/11/(6) dt. 28/04/2018 of Government, to avail relaxation as per this notification and consider startup/MSME in all active doable tenders. MSME is not required to submit prior work experience and turn over. We request you to allow startup also in the tender process and relax the criteria of annual turnover to 1.5 crore in last financial year in case of the startup registered under Govt. of India.	Please refer Corrigendum-1.
34	We request you to release 50% of the Performance Guarantee after successful completion of the implementation period (i.e. end of capital cost period)	Please refer Corrigendum-1.
35	We request you to remove free for first 10 minutes as providing free will lead to misuse of bicycles. We can keep it on a reasonable price on mutual consent.	Please refer RFP Pg. No. 13, Point No. 3.8 – Fare Collection System. The Service Provider should plan fare structure and policies in a manner which attracts and increases ridership.
36	We are a technological company with experience of operating public bicycle sharing system. The work of painting cycle track comes under different category and nowhere in other smart cities painting work is club with it. Also, the capital cost is capped at very less amount if compared to other smart cities. We request you to remove work of painting cycle track from the scope of RFP to have a healthy competition among cycle sharing operators and moreover cycle operators doesn't have expertise in it.	Not accepted.