



**OFFICE OF THE GUWAHATI METROPOLITAN DEVELOPMENT AUTHORITY
STATEFED BUILDING, BHANGAGARH, GUWAHATI-781005**

Website: www.gmda.assam.gov.in

E-mail: ceogmdaghy@gmail.com, ceo.gmda-as@nic.in

Tel: 0361-2529650/9824

Fax: 0361-2529991

No.GMDA/GEN/35/2023/46

Date:- 16.08.2023

Minutes of the Pre-bid meeting held on 11.08.2023 in the Conference Hall of GMDA in connection with the Notice Inviting RFP no.GMDA/GEN/35/2023/4 dated 02.08.2023 for the work of "Design and development of web based application software for processing of applications received for transferable development right certificate in Guwahati metropolitan area"

The list of Members present is enclosed here with as Annexure I.

The meeting was presided by the Secretary & Chairperson, Bid Evaluation Committee, GMDA. The following are details of queries received from vendors and along with replies of the Bid Evaluation Committee: -

1. Pre-bid queries made by M/S Cyber Swift Infotech Pvt. Ltd.

Sl. No	Page No	Content of RFP / RFP Reference(s) (Section Requiring clarification)	Points of clarification required	Replies by GMDA
1	3	Point no. 1. (5. & 6.) The cost of RFP Rs. 2000/ (Rupees Two Thousand only) in the form of Demand Draft of scheduled bank in favour of Chief Executive Officer, GMDA payable at Guwahati to be submitted with the Technical Bid.	We would like to inform you that Our Firm / Company are an organization registered with National Small-Scale Industries Corporation Limited (NSIC) under single point registration scheme, Ref no: NSIC/KOL/GP/RS/REGN/WB/C-419/12 valid from 8/8/2020 to 7/8/2022. The unit registered under Single Point Registration Scheme of	The vendors may submit all relevant documents including Govt. notification in this regard along with their bid for consideration by this Authority

		<p>The Earnest Money Deposit amount of Rs. 50,000/- (Rupees Fifty Thousand only) in the form of Demand Draft/Bankers cheque of scheduled bank in favour of Chief Executive Officer, GMDA payable at Guwahati to be submitted with the Technical Bid..</p>	<p>NSIC are eligible to get benefits under Public Procurement Policy for Micro & Small Enterprises (MSEs) order 2012 as notified by the Government of India, Ministry of Micro Small & Medium Enterprises, New Delhi vide Gazette Notification dated 23.03.2012:</p> <ul style="list-style-type: none"> • Issue of the RFP document free of Cost • Exemption from payment of Earnest Money Deposit Could be please be kind enough to consider the above clause for this tender. <p>We would like to inform you that, after the COVID the Government has reduced the Performance Bank Guarantee of the work value from 10% to 3%. Kindly amend this.</p>	
2	3	<p>Point no. 1 (7.)</p>		Not accepted
3	9	<p>Performance Bank Guarantee is 10% of the work value</p> <p>Point no. 9 (viii)</p> <p>The vendor will host the software application in cloud environment. The cloud service provider(CSP) will be a Ministry of Electronics & Information Technology, Govt. of India empaneled cloud service provider for Government CommunityCloud</p>		The bidder will have to provide the cloud server
4	8	<p>Point no. 5 - 5.1 (v)</p> <p>The list of the proposed professional team members classified in groups of Key Professionals, Team Leader/Senior grade level(Computer professional with 10+ years of experience), at least 5 nos of Software Programmer (Minimum 3years experience), and Other Staff along with self-attested copy of their educational qualification, area/field of expertise, and years of professional experience. The list shall be followed by CVs of the professional staff signed by the staff themselves.</p>	<p>The bidder should also submit the latest EPF return as a supporting document, as it will be compliance with Industry Standard.</p>	Not accepted
5		<p>General Query</p>	<p>Kindly add the below certification to the RFP as these are compliance with the Industry Standard.</p> <p>1) ISO 9001 : 2015 2) ISO 27001 : 2013</p>	Not accepted

6	21	Point No. 9 (v) The software shall be web based and mobile friendly. It should properly function in all browsers like edge, chrome, Firefox etc.	The successful bidder need to develop only web application or also mobile application?	Refer point no 9(v), page no 21
7	19	Point No. Task III (a) Deployment of one software implementation lead/software developer at GMDA, Assam for operation and maintenance of the system. Manpower engaged by the successful Bidder shall be at his cost	The successful bidder needs to engage their manpower after go live or before go live? And for how many months? Kindly mention the time period.	Operation and Maintenance of Project and software application for a period of one year after Go Live , Deployment of one software implementation lead/software developer at GMDA, Assam. Manpower engaged by the successful Bidder shall be at his cost.
8		General Query	Kindly clarify the list of modules need to be develop?	Please refer point no 8, Scope of Work
9		General Query	Kindly give an extension of 7-10 days which is required for preparing this quality document.	Not accepted
10	12	Scope Of Work	How to input data in the system? In which format the data available? Kindly mention.	Please refer point no 8, Scope of Work
11	12	Scope Of Work	How many verification levels will be there in the system? Kindly specify.	Please refer point no 8, Scope of Work
12	12	Scope Of Work	Any specific condition, from which side a person can purchase the land? Kindly clarify.	Please refer point no 8, Scope of Work
13	12	Scope Of Work	Do we need to integrate data from any other website / portal and how much volume? Kindly mention.	Please refer point no 8, Scope of Work

2. Pre-bid queries made by M/S SoftTech Engineers Limited

Sr. No.	RFP Section No.	Page No.	RFP Existing clause	Bidder queries	Replies by GMDA
1	3. ELIGIBILITY CRITERIA:	6	The RFP entity shall have an Average Annual Turnover / Professional Income from similar services of INR 1 crore or any other equivalent currency during the financial years of 2019-2020, 2020-2021, 2021-2022.	Our understanding of similar works means "Experience in development and implementation of Software Project in Government or corporate". Please confirm the same.	Yes
2	5.1 Technical Proposal:	8	v. The list of the proposed professional team members classified in groups of Key Professionals, Team Leader/Senior grade level (Computer professional with 10+ years of experience), at least 5 nos of Software Programmer (Minimum 3 years experience), and Other Staff along with self-attested copy of their educational qualification, area/field of expertise, and years of professional experience. The list shall be followed by CVs of the professional staff signed by the staff themselves.	We request you to accept HR delcaration for Educational Qualification and Experience.	Not accepted
3	B. Step-2: Evaluation of Technical Proposal- To Assign Technical Score.	10	Projects completed 2 Projects completed If PO >10 25 Marks If PO > 6 20 Marks If PO >= 3 15 Marks	Based on our past experience, generally e-Governance projects are complex and long term in nature. Hence we request you to consider Projects of last 10 years for Technical Evaluation.	Not accepted
4	B. Step-2: Evaluation of Technical Proposal- To Assign	10	General Query	We believe that ISO standards and SEI CMM level quality Certification is very essential for execution of IT projects. It enables Customers to ensure that their Software development, Security and Support quality processes are aligned with the business's needs and international best practices. Hence we	Not accepted

	Technical Score.		request you to give some weightage for ISO standard and SEI CMM certifications. Hence suggest to amend the clause as below ISO 9001:2008/ ISO 9001:2015 2 .5 Marks ISO 9001 + ISO 27001:2005/ ISO 27001:2013 5. 0 Marks ISO 9001 +ISO 27001 + ISO 20000-1:2018 7.5 Marks ISO 9001 +ISO 27001 + ISO 20000-1 + SEI CMMI Level 3 and above 10 Marks	
5	8. SCOPE OF WORK:	13	Issuing of Development Rights Certificate (DRC) ii. Trading or Transfer of TDR shall be limited to the boundary of the Master Plan Area.	1) Approval of TDR and issue of DRC 2) Creation of a TDR bank of respective TDR holder 3) Subsequent selling and purchasing of TDR and its record management
6	8. SCOPE OF WORK:	13	iii. The DRCs shall be issued by the Authority in multiple of 100 sqm and 5 sqm.	As per notified TDR policy which is available in GMDA's website
7	8. SCOPE OF WORK:	15	Maximum permissible Built up area and utilization of TDR on receiving zones shall be subject to the road width ,	Maximum permissible FAR is 350. Necessary correction shall be made accordingly

8	Task V: Approval work flow:	20	General Query	Are there any reservation areas falling in GMC jurisdiction ? Please clarify	No
9	Task V: Approval work flow:	20	General Query	Is there any separate workflow for the issuance of DRC or utilization of TDR in GMC areas ? Please clarify	No
10	9. Technical architecture of the System	21	i. Open-source code and no encryption of software to be followed.	This Clause will restrict bidders who have proven past experience of implementation similar project on Open Standard platform and code. Hence we request you to allow open standard solution.	Not accepted
11	11. TERMS AND CONDITIONS OF CONTRACT	24	11. Time period for the assignment is 3 months from the date of signing of agreement.	The delivery timeline for Project is very stringent and need at least 6 months from Go-Live of Application. Please amend the same.	Not accepted

3. Pre-bid queries made by M/S S.B. Enterprise

Sl. No	Tender Page No.	Relevant Annexure of Tender	Section / Clause	Vendor's Query / Comment	Replies by GMDA
1	6	3. III: Eligibility Criteria	The RFP entity shall have been established for at least 7 years.	We would request to kindly consider relaxing the criteria of establishment existence to at least 3 years.	Not accepted
2	3	1.6: Earnest money Deposit amount	Rs.50,000/- (Rupees Fifty Thousand only) in the form of Demand draft/Bankers cheque of scheduled bank in favour of Chief Executive Officer, GMDA payable at Guwahati to be submitted with the Technical Bid.	Request you to kindly allow relaxation to MSME registered bidders under Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2018.	The vendors may submit all relevant documents including Govt. notification in this regard along with their bid for consideration by this Authority

The meeting ended with a Vote of Thanks from the Chair.



Secretary & Chairperson, Bid Evaluation Committee,
Guwahati Metropolitan Development Authority,
Bhangagarh, Guwahati-5

Memo No. GMDA/GEN/35/2023/46-A

Copy to:-

1. All the members present
2. The ITC Consultant, GMDA for uploading in GMDA's website
3. PA to the Chief Executive Officer, GMDA for kind appraisal of the Chief Executive Officer, GMDA.

Date:- 16.08.2023



Secretary & Chairperson, Bid Evaluation Committee,
Guwahati Metropolitan Development Authority,
Bhangagarh, Guwahati-5