



**OFFICE OF THE GUWAHATI METROPOLITAN DEVELOPMENT AUTHORITY
STATFED BUILDING, BHANGAGARH, GUWAHATI-781005**

Website: www.gmda.co.in
E-mail: ceo_gmda@yahoo.com

Tel: 0361-2529650/9824
Fax: 0361-2529991

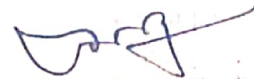
NO. GMDA/DEV/22/2018/ 7

Dated 12 /01/2021

SHORT TENDER NOTICE

Sealed tenders eventually to be drawn up in P.W.D. F-2 Form (modified) affixing non-refundable court fee stamp of Rs. 8.25 only are hereby invited by the undersigned on behalf of the G.M.D.A. from experienced and financially sound APWD (Building) registered contractors for the following work which will be received up to 2.30 PM on 20/01/2021. The details may be obtained from the office of the undersigned on all working days during office hours on payment of Rs.500.00(Rupees Five Hundred) only in Cash at G.M.D.A's Cash Counter or vide Demand Draft in favour of Chief Executive Officer, G.M.D.A. payable at Guwahati from 10.00 A.M. to 2:30 P.M.

Sl.No.	Name of Work	Estimated Value (Approx.)
1.	Colour Washing of Boundary wall, Gate and Minor Repairing of Footpath, Drain etc. at Shraddhanjali Kanan.	Rs. 8,29,426.00

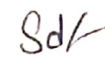

Chief Executive Officer
Guwahati Metropolitan Dev. Authority
Bhangagarh, Guwahati - 781005

Memo No. GMDA/DEV/22/2018/7 -A

Dated- 12 /01/2021

Copy to :

- 1) P.S. to the Chairman, GMDA for kind appraisal of Hon'ble Chairman.
- 2) The DIPR, Dispur, Guwahati-06 with a request to publish this NIT in single issue of widely published 2 (two) local dailies, one in English and one in Assamese.
- 3) Accounts Branch, GMDA.
- 4) Shri Satyajit Bora, M.I.S. Expert, to take necessary step to publish the short NIT in GMDA's website.
- 5) Shri Sanatan Das, PRO, he is requested to contact DIPR and ensure the publication of NIT.
- 6) Office Notice Board, GMDA.


Chief Executive Officer
Guwahati Metropolitan Dev. Authority
Bhangagarh, Guwahati - 5



DETAILED TENDER NOTICE

**NAME OF WORK: Colour Washing of Boundary wall, Gate and
Minor Repairing of Footpath, Drain etc At
Shraddhanjali Kanan.**

VALUE OF WORK: Rs. 8,29,426.00

*(Rupees Eight Lacs Twenty Nine Thousand Four
Hundred and Twenty-Six) Only*

ISSUED TO:

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**GUWAHATI METROPOLITAN DEVELOPMENT AUTHORITY
BHANGAGARH :::: GUWAHATI - 05**

OFFICE OF THE GUWAHATI METROPOLITAN DEVELOPMENT AUTHORITY
STATFED BUILDING, BHANGGARH, GUWAHATI-781005

Website:www.gmda.co.in
E-mail:ceo.gmda-as@nic.in

Tel: 0361-2529650/9824
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NIT No. GMDA/DEV/22/2018/7

Dated: 12/01/2021

DETAILED TENDER NOTICE

1. Sealed tenders eventually to be drawn up in P.W.D. F-2 Form (modified) affixing non-refundable court fee stamp of Rs. 8.25 only are hereby invited by the undersigned on behalf of the G.M.D.A. from experienced and financially sound APWD (Building) registered contractors of Class- I,II & III (as applicable) categories only for the following work:

Name of work : **Colour Washing of Boundary wall, Gate and Minor Repairing of Footpath, Drain etc At Shradhanjali Kanan**

Location : **Shradhanjali Kanan.**

Value of work : **Rs. 8,29,426.00**

(Rupees Eight Lacs Twenty Nine Thousand Four Hundred and Twenty-Six) Only.

2. Tender should be placed in sealed cover, with the name of work written on the envelope and will be received in the office of the Chief Executive Officer, G.M.D.A., Guwahati up to 2:30 P.M. of **20/01/2021** and will be opened on the same date at **3.00 P.M** in presence of tenderers or their authorized representatives. In case of unscheduled holiday in the date of opening of the tender, the tender will be received and opened in the next working day at the same time and place. Detailed tender document may be obtained from the office of the GMDA on payment of Rs.500/- (Rupees Five Hundred only) (Non-refundable) in Cash at G.M.D.A.'s Cash Counter or vide Demand Draft in favour of Chief Executive Officer, G.M.D.A. payable at Guwahati from 10.00 A.M. to 2:30 P.M. only.
3. The time allowed for completion is 30 (Thirty) days from the date of issue of the formal work order.
4. Earnest Money at the rate of 2% (1% only for the tenderer belonging to ST, SC, OBC & UGE) of the NIT value will have to be submitted along with the tender in the form of NSC / KVP/FDR/DD in the name the tenderer only (other form will not be accepted), pledged to the Chief Executive Officer, GMDA and payable at Guwahati. Exemption of 1% of earnest money as per Govt. circular will be applicable for ST, SC, OBC and UGE etc tenderers, provided the copy of the circular is enclosed along with the tender. Without earnest money, the tender will not be accepted. Earnest money must be submitted in the name of tenderer only.
5. The selected tenderer will have to sign the formal tender in F-2 form (modified) after depositing the necessary Security Deposit money at the rate of 2% of the tender value of the work within specified time from the date of issue of selection of order failing which the earnest money deposited along with the tender shall stand forfeited. However, the earnest money of the successful tenderer can be converted to cover for part or full amount of security deposit as required.
6. The acceptance of tender will rest with the Chief Executive Officer, G.M.D.A. who does not bind himself

to accept the lowest tender and reserves to himself the Authority to reject any or all the tenders received without assigning any reason. All tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.

7. Canvassing in connection with tender is strictly prohibited and the tender submitted by the tenderers who resort to such canvassing will be liable to rejection.
8. Regarding quoting of rate the notification of APWD vide No. RBPC.85/2017/25, dated 12/07/2018 will be followed-“Variation of the quoted price upto 5% (positive or negative) over the approved estimated cost of a civil work may be ignored; and **variation of the quoted price upto 10% (positive or negative) may be allowed for peculiar situations and in special circumstances** and the reason for allowing to do so shall be placed or recorded by the officer(s) responsible for accepting the tenders/bids. Tenders/bids beyond this limit shall not be accepted.
9. The tenderers must enclose self attested true copies of **PAN Card, Income Tax Return** for the Financial Year 2017-18, 2018-19 & 2019-20 & Assessment Year 2018-19, 2019-20 & 2020-21 submitted to the Income Tax Department bearing their official seal and date (i.e. copy of SARAL with Audited balance sheet), Certificate bearing **GST Registration Number** (as applicable), upto date **Registration Certificate, Annual Turnover Certificate, Caste Certificate** seeking 1% exemption of earnest money (if applicable), **UGE Certificate** (if applicable), **Work Experience Certificate / Work completion certificate** of similar nature of works along with their respective formal work orders from the appropriate working agency and **Financial Soundness Certificate** from a Nationalized or schedule bank etc.
10. The validity of acceptance of the tenders shall remain open for a period of 120 (one twenty) days from the date of opening the tenders. If any tenderer withdraws his tender before the said period or makes any modification in the items and conditions of the tender, which are not acceptable to the authority, then, the Authority shall without prejudice to any other right or remedy be at liberty to forfeit an amount equivalent to 2% of the value of the contract.
11. The authority shall have the rights to divide/sub divide the works considering the nature and urgency of completion of the work.
12. Detailed particulars of the tenderer like permanent address, partnership deed if applicable etc. shall be submitted as per Performa at **Annexure-II** along with the tenders. Power of Attorney or other proof of authority of the person signing the tender shall be submitted in case of firms which should be duly attested by Gazetted Officer, if photocopy is submitted. Without submission of above documents tender submitted by a firm will not be accepted.
13. If the tenderer submits his /her tender in the name of his/ her proprietorship firm, then he / she will have to submit necessary proprietorship deed in support of ownership of the firm. On the other hand if the tenderer submits his/ her tender in the name of his/ her partnership firm, then he/ she will have to submit necessary partnership deed in support of joint ownership of the firm. In case of a partnership firm, necessary power of attorney or other proof of authority of the person signing the tender shall have to be submitted. All these above documents should be duly attested by Gazetted Officer without which the tender will not be accepted.
14. The tenderer shall submit a list as per Performa at **Annexure-III** of works similar in nature to the work under tender executed during the last three to five years giving the following details :-

- (a) Name of work
- (b) Name of departments under which the work was executed
- (c) Value of works
- (d) Date of starting and completion
- (e) Remarks if any.

15. The tenders shall submit list of work which are in hand giving the following details:
- a) Name of work
 - b) Name and particulars where work is being executed
 - c) Amount of works
 - d) Position of works in progress, Remarks, if any as per **Annexure -IV**.
16. Before tendering, the intending tenderer shall inspect the site to fully acquaint himself about the condition in regard to accessibility, of site and locality, nature and extent of ground & working areas for works conditions affecting accommodation and movement of labour, extra lead etc. required for the satisfactory execution of the work by procuring labour and materials. No claim whatsoever on such account shall be entertained by the Authority under any circumstances after awarding the contract.
17. The tenderers responsibility for the contract shall commence from the date of issue orders of acceptance of tender.
18. The tenderer, should read the scheduled specifications of the tendered items of works and study the other terms and conditions carefully before submitting the tender.
19. If it is found that the tender is not submitted in the proper manner, too many corrections or absurd rates or amount are entered, it would be open for the Authority to take suitable action against the contractor. The tenderer also must sign on the every written pages of the detailed tender and serially marked; otherwise his tender will be summarily rejected. The tenderer must put his signature along with date on **Annexure-VI** of the tender document as directed.
20. The tenderer should properly quote his/her rates as indicated in **Annexure-VI** of the detailed Tender Notice of the tender document both in figure and words, otherwise his tender will be treated as invalid. Overwriting and corrections should be avoided while filling the tender as per as practicable. However, all sorts of overwriting and corrections made if any, in quoting the rates should be initialed by the tenderer, Incomplete item wise rate will not be accepted.
21. Tender submitted by an UGE must submit his / her UGE Certificate issued by the Appropriate Authority.
22. The tenderer shall sign a declaration as per format given in the **Annexure-VI** of the tender under the official secret act for maintaining secrecy of the tender documents, drawings or any other records connected with the work given to them (if any). The tenders who had been issued with tender papers but did not submit tenders shall return all the documents given to them.
23. Contractors should quote their rates keeping in mind all the taxes/forest royalties etc. Prevailing taxes like Cess, I.T., GST (As applicable) etc. will be deducted from the works bill as per Rules.
24. The tenderer will have to produce original copy of all documents if asked for when required.

25. Payment on pro-rata basis as per the site measurement taken by the engineer-in-charge for the work as per the works actually executed. Payment of works bill is subject to the availability of fund.
26. Any disputes that may likely to rise at the time of opening of sealed tender(s) in respect of the clauses or content of this tender, the decision of the authority will be final and binding to all the tender.



Chief Executive Officer,
Guwahati Metropolitan Dev. Authority,
Bhangagarh, Guwahati – 05

PARTICULARS ABOUT TENDERERS

(To be furnished by the tenderer)

1. Name of Tenderer :

2. Permanent / Registered Address :

3. Type of Business carried out by Tenderer in addition to construction work if any. :

4. Registration Particulars

a) Name of Department under which registered. :

b) Registration No. :

5. In case of partnership firm :

a) Name of Partner

b) Name of Managing Partner.

c) Registration Partner- Ship Deed No.* * :

d) Date of Establishment of the Firm.

e) Address for communication if other than Permanent/ registered Address. _____

- Copies of registration certificate attested by Govt. Gazetted Officer must be enclosed.
- Proof to be submitted when required.

.....
Signature of Tenderer

ANNEXURE – III

PARTICULARS OF EXPERIENCE:
(To be furnished by the Tenderer)

We/ I have completed the construction of following works in the last five years which are similar to the work for which the tender is invited.

Sl. No	NAME OF WORK	Name of Department under which works are executed	VALUE OF WORKS (in Rs.)	YEAR OF COMPLETION
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1.

2.

3.

4.

5.

.....
Signature of tenderer

Note: Proof to be furnished if required
(Extra sheet to be added if required)

PARTICULARS OF WORK AT HAND

(To be furnished by the Tenderer)

We/ I have the following works at hand at present

Sl. No	NAME OF WORK	Name of Department under which works are executed	APPROX VALUE OF WORKS (in Rs.)	SCHEDULED DATE OF COMPLETION
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1.

2.

3.

4.

5.

.....
Signature of Tenderer

(Extra sheet to be added if required)

ANNEXURE – V

PARTICULARS OF EQUIPMENT PROPOSED TO USED IN THE WORK
(To be furnished by the Tenderer)

We/ I am/are going to use the following equipments owned by me/us and on hire basis in the work, if awarded.

Sl. No.	DESCRIPTION OF EQUIPMENTS	QTY	OWNERSHIP OF THE EQUIPMENTS
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1.

2.

3.

4.

5.

6.

.....
Signature of Tenderer

(Extra sheet to be added if required)

FINANCIAL BID

(To be filled up and signed
by the Tenderer)

To : The Chief Executive Officer,
Guwahati Metropolitan Development Authority,
STATFED Building (3rd Floor)
Bhangagarh, Guwahati-5`

Description of work: **Colour Washing of Boundary wall, Gate and Minor Repairing of
Footpath, Drain etc. at Shraddhanjali Kanan.**

Ref : Short NIT No. GMDA/GEN/

dated: / /2021

Sir,

With reference to the above, I/We am/are submitting herewith my/our tender
for the above mentioned work along with requisite particulars as asked for in the
terms of reference / conditions of N.I.T.

I/We do hereby agree to execute the work if allotted,

**@ As per / _____(..... percent)
above / below (Strike off with initial whichever is not applicable) the
APWD Building Schedule of Rates for the year 2013-14.**

I/We hereby declare that, I/We shall treat the documents, drawings and other
records connected with the works as secret / confidential and shall not communicate
information derived there from to any person other than a person to whom I/We am/are
authorized to communicate the same or use the information to any manner prejudicial to the
safety of the authority.

Yours faithfully,

.....
(Signature with date)