



**OFFICE OF THE GUWAHATI METROPOLITAN DEVELOPMENT AUTHORITY
STATFED BUILDING, BHANGAGARH, GUWAHATI-781005**

Website: www.gmda.co.in

E-mail: ceogmdaghy@gmail.com

Tel: 0361- 2529650/ 9824

Fax: 0361-2529991

Tender No. GMDA/ DEV/ 35/ 2017/33 Dated: 15 / 11/ 2018

SHORT NOTICE INVITING EXPRESSION OF INTEREST (EOI)

Guwahati Metropolitan Development Authority (GMDA) invites Expression of Interest (EOI) for appointment of Consultant from GMDA's Empanelled Architectural/Engineering Consulting Firms with experience to perform the functions mentioned in the Terms of Reference (ToR) of the EOI for Preparation of Detailed Project Report (DPR) for Construction of a Multi-Storey Car Parking (concrete type) at GMDA's land in Ganeshguri, Guwahati, Assam.

The detailed EOI document can be downloaded from official website of www.gmda.assam.gov.in

Pre-bid meeting : 11.00 hrs (IST) on 29/ 11 / 2018

Last date of submission of bid : 15:00 hrs (IST) on 10/ 12 / 2018

Authority reserves the right to make the changes to the terms of EOI documents and reject any or all offers without assigning any reason thereof.

**Chief Executive Officer
Guwahati Metropolitan Development Authority
Bhangagarh, Guwahati-781005**

No. GMDA/DEV/34/2009/33 -A

Dated : 15 / 11/ 2018

Copy to:

- 1) The DIPR Dispur with a request to publish this corrigendum in widely published local daily, preferably 1 (one) Assamese and 1 (one) English.
- 2) The Secretary, GMDA, Bhangagarh, Guwahati-05 for information
- 3) The Chief Engineer, GMDA, Bhangagarh, Guwahati-05 for information
- 4) The Chief Accounts Officer, GMDA for kind information.
- 5) Shri Satyajit Bora, ICT Consultant for uploading in GMDA's website and confirming the same.
- 6) P.S. to the Hon'ble Chairman, GMDA, for kind appraisal of the Hon'ble Chairman.

**Chief Executive Officer
Guwahati Metropolitan Development Authority
Bhangagarh, Guwahati-781005**

Expression of Interest (EOI)

For

Preparation of Detailed Project Report (DPR)

For

Construction of A Multi-Storey Car Parking

(concrete type) on GMDA's Land at

Ganeshguri, Guwahati.

Guwahati Metropolitan Development Authority

Bhangagarh, Guwahati-05

November, 2018

INDEX

| S.No. | CONTENTS | Page No. |
|-------|--|---------------|
| 1. | Short Notice Invitation For Expression of Interest | 3 |
| 2. | Letter of Invitation | 4 |
| 3. | Background | 5 |
| 4. | Scope of work | 5 |
| 5. | EOI Processing Fees | 5 |
| 6. | Venue & Deadline for Submission of Proposal | 5 |
| 7. | Validity of Offer | 6 |
| 8. | Term of Reference | 6 /Annexure-I |
| 9. | Instructions to Bidders | 6 |
| 10. | Qualification Criteria | 7 |
| 11. | Evaluation Criteria & Method of Evaluation | 7 |
| 12. | Response | 8 |
| 13. | Conflict of Interest | 8 |
| 14. | Condition under which EOI is issued | 8 |
| 15. | Last Date of submission of EOI | 8 |
| 16. | FORMATS | |
| i) | Format – 1 | 9 |
| ii) | Format – 2 | 10 |
| iii) | Format – 3 | 11 |
| iv) | Format – 4 | 12 |
| v) | Format – 5 | 13 |
| vi) | Format – 6 | 14 |
| vii) | Format – 7 | 15 |
| 17. | Annexure I – Terms of Reference | 16 |



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The detailed EOI document can be downloaded from official website of www.gmda.assam.gov.in

Pre-bid meeting : 11:00 hrs (IST) on 29/ 11/ 2018

Last date of submission of bid : 15:00 hrs (IST) on 10/ 12/ 2018

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**Chief Executive Officer
Guwahati Metropolitan Development Authority
Bhangagarh, Guwahati-781005**



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LETTER OF INVITATION

No. GMDA/ DEV/ 35/ 2017/ 34

Date:-15 /11/2018

**Guwahati Metropolitan Development Authority
Bhangagarh, Guwahati-781005**

Dear Sir/Madam,

Guwahati Metropolitan Development Authority (GMDA) invites sealed Expression of Interest (EOI) from GMDA's Empanelled consulting Architectural/Engineering Consulting Firms to prepare Detailed Project Report (DPR) for construction of a Multi-Storey Car Parking (concrete type) facility at GMDA's land at Ganeshguri.

The EOI Document containing the details of qualification criteria, submission requirement, brief objective & scope of work and method of evaluation etc. is enclosed.

The EOI Document is also available on the GMDA website www.gmda.assam.gov.in.

You may submit your responses in sealed envelopes in prescribed format to the undersigned latest by 22.11.2018.

**"Chief Executive Officer"
Guwahati Metropolitan Development Authority
Bhangagarh, Guwahati-781005**

Queries if any may be referred in writing to the Chief Executive Officer (GMDA), at the above mentioned address or at E-mail: ceogmdaghy@gmail.com

| S. No. | Critical Dates | Date | Time |
|--------|------------------------------|------------|-----------|
| 1. | Publishing Date | 19.11.2018 | |
| 2. | Document Download Start Date | 19.11.2018 | 12.00 hrs |
| 3. | Document Download End Date | 10.11.2018 | 12.00 hrs |
| 4. | Bid Submission Start Date | 29.11.2018 | 12.00 hrs |
| 5. | Bid Submission End Date | 10.12.2018 | 14.30 hrs |
| 6. | Bid Opening Date | 10.12.2018 | 15.00 hrs |

Yours faithfully,

**Chief Executive Officer
Guwahati Metropolitan Development Authority
Bhangagarh, Guwahati-05**

Encl.: EOI Document.

3.1 Background:

Guwahati the capital city of Assam is the 'Gateway to the North-East of India' and 'Logistic and Infrastructure Hub' for the region in true sense. The city is a very important destination point in terms of India's, security and strategic point of view: main hub for the trade, commerce, tourism and transit with ASEAN and East Asian economies. The proposed Trans-Asian Highway will connect the Guwahati with other Asian countries.

The exponential growth over the years has created enormous pressure on land, infrastructure and transportation network of the city primarily on South Bank of the river Brahmaputra.

Considering the growing number of vehicles in the city and to deal with the problem of haphazard roadside parking, the Authority has decided to construct a Multi-Storey Open Car Parking (concrete type) facility at Ganeshguri in addition to the automated ones at Shardhanjali Kanan and Panbazar. Ganeshguri is situated in capital complex of Guwahati city and is a major commercial area within the city. With the increased number of shops, vendors and shopping complexes in this area, it is flooded with people during the busy hours of the day. This has led to traffic congestion in the area causing inconvenience to the people. Roadside parking has adversely affected the traffic condition making it unmanageable at all cost. Taking all these factors into consideration, the Authority has decided to develop the existing GMDA parking area at Ganeshguri into an Open Multi-Storey Car Parking facility of concrete type to accommodate/facilitate maximum numbers of two and four wheelers in the parking area.

This project will serve in a great way to reduce the traffic congestion in this area.

- 3.2** Govt. of Assam now has entrusted Guwahati Metropolitan Development Authority (GMDA) with the task of Preparation of a Detailed Project Report (DPR) and Construction of the Multi-Storey Car Parking facility at Ganeshguri, Guwahati, Assam.

4.0 Scope of work:

The objective of the review/appraisal is to seek professional opinion on the effectiveness of the scheme, both in terms of financial and technical prospects, in meeting its objectives and to suggest measures for midcourse correction for system improvement and better utilization of resources.

4.1 Due diligence by Applicants

Applicants are encouraged to inform themselves fully about the assignment and the local conditions before submitting the Proposal by paying a visit to the Authority and the Project site, sending written queries to the Authority, and attending a Pre-Proposal Conference on the date and time specified in the EOI.

5.0 EOI Processing Fees

A non-refundable processing fee for Rs. 2,000/- (Two Thousand Rupees only) in the form of Demand draft or Pay Order drawn in favour of "Chief Executive Officer, GMDA" Payable at Guwahati has to be submitted along with the EOI response.

N.B- Bids received without or with inadequate EOI processing fees shall be liable to get rejected.

6.0 Venue & Deadline for submission of proposal

Proposal, in its complete form in all respects as specified in the EOI, must be submitted to GMDA at the address specified herein earlier. In exceptional circumstances and at its discretion, GMDA may extend the deadline for submission of proposals by issuing an amendment to be made available on the GMDA website and Assam Govt. online tender portal, in which case all rights and obligations of GMDA and the bidders previously subject to the original deadline will thereafter be subject to the deadline as extended.

7.0 Validity of Offer:

The offer for EOI as per this document shall be valid for a period of three (3) months initially which may be extended further if required by GMDA.

8.0 TERMS OF REFERENCE

The detailed terms of reference are enclosed at **Annexure-I**.

9.0 INSTRUCTIONS TO BIDDERS

9.1 The Expression of Interest is to be submitted in the manner prescribed below:-

All information as detailed below is to be submitted in two hard copies in separately sealed envelopes and one soft copy in CD:-

- a) Applicant's Expression of Interest as per Format-1.
- b) Organizational Contact Details as per Format-2.
- c) Experience of the organization as per Format-3.
- d) List of three (03) experts/ consultants on payroll as per Format-4.
- e) Financial strength of the company as per Format-5.
- f) Additional information as per Format-6.
- g) Declaration as per Format-7.
- h) Power of Attorney in favour of Authorized Signatory with long and short signatures of Authorized person.
- i) Consultancy organization must have its office in Guwahati, Assam.

9.2 EOI Documents have been hosted on the website www.gmda.assam.gov.in and may be downloaded from the website.

The bidders are expected to examine all instructions, forms, terms and other details in the EOI document carefully. Failure to furnish complete information as mentioned in the EOI document or submission of a proposal not substantially responsive to the EOI documents in every respect will be at the Bidder's risk and may result in rejection of the proposal.

10. Qualification Criteria:

Following will be the minimum pre-qualification criteria. Each eligible consultant should possess all the following pre-qualification criteria. Responses not meeting the minimum pre-qualification criteria will be rejected and will not be evaluated.

| Sl. No. | Pre-qualification Criteria | Supporting document | Compliance |
|---------|---|--|--------------------------------|
| 1. | The applicant shall be a firm/ company/ partnership/ proprietorship firm registered under the Indian Companies Act, 1956/ the partnership Act, 1932 and who have their registered offices in India and must have an office in Guwahati City, Assam. | Copy of incorporation Deed, if any | Certificate of and Partnership |
| 2. | The firm should be in the business of providing similar consultancy services for at least 03 years as on 31.03.2018. | Certificate by Company Secretary of the Bidder's organization | |
| 3. | The Bidder has to be profitable and should not have incurred loss in any of the last 3 consecutive Financial Years | Format-5 to be certified & validated by Chartered Accountant (CA) of the bidder's organization | |
| 4. | The Bidder should have an annual turnover of Rupees 25 Lakh in each of the last 3 consecutive Financial Years (FY 2015-16, 2016-17 & 2017-18) from only consultancy Services rendered in India | CA certified document with name of CA registration number, signature and stamp | |
| 5. | The Bidder shall have experience of providing: (i) Three similar completed consultancy services to Central Govt./State Govt./PSUs/ Govt. bodies in India costing not less than Rs. 20 Lakh each <i>or</i> (ii) Two similar completed services costing not less than Rs.25 Lakh each <i>or</i> (iii) One similar completed services costing not less than Rs. 40 Lakh | Copy of Work Order / Contract | |
| 6. | The consultancy firm should have at least 02 full time consultants on its pay rolls | Certificate by Statutory Auditor or Company Secretary of the Bidder's organization | |
| 7. | The firm should not be blacklisted by any Central Govt. / State Govt. / PSU/Govt. Bodies | Certificate signed by the Authorized signatory | |
| 8. | PAN No. / GSTIN Registration No. | Copy of Certificate to be enclosed. | |
| 9. | Preference will be given to agency/organization having prior experience in Preparation of DPR for Multi-Storey Car Parking facility for any Central / State Govt. / Govt. Autonomous Bodies. | | |
| 10. | The Bidder must have an office in Guwahati City, Assam. | | |

11.0 Evaluation Criteria and Method of Evaluation:

- a. Screening of EOIs shall be carried out as per eligibility conditions mentioned in this document and based on verification of testimonials submitted.
- b. EOI will be evaluated for short listing inter alia based on their past experience of handling similar type of project, strength of their man power, financial strength of firm and presentation / proposal to the selection committee whose decision will be final.
- c. Agencies who qualify as per the eligibility conditions will be provided a brief about the Location and site. The agencies may be required to make a presentation, if required, to a selection committee show-casing their proposals.

12.0 Response:

- 12.1** Bidders must ensure that their Bid response is submitted as per the formats attached with this document. Special comments on the objectives and scope of the service projected in the enquiry may also be submitted along with the offer.
- 12.2** Application in sealed cover super scribed, as "EOI for Engagement of Consultant for Preparation of Detailed Project Report (DPR) for Construction of a Multi-Storey Car Parking facility (concrete type) in GMDA's land at Ganeshguri, Guwahati, Assam.

13.0 Conflict of Interest:

- 13.1** Where there is any indication that a conflict of interest exists or may arise, it shall be the responsibility of the Bidder to inform GMDA, detailing the conflict in writing as an attachment to this Bid.
- 13.2** GMDA will be the final arbiter in cases of potential conflicts of interest. Failure to notify GMDA of any potential conflict of interest will invalidate any verbal or written agreement.
- 13.3** A Conflict of Interest is where a person who is involved in the procurement has or may be perceived to have a personal interest in ensuring that a particular Bidder is successful. Actual and potential conflicts of interest must be declared by a person involved in a Bid process.

14.0 Condition under which EOI is issued:

The EOI is not an offer and is issued with no commitment. GMDA reserves the right to withdraw EOI and or vary any part thereof at any stage. GMDA further reserves the right to disqualify any bidder, should it be so necessary at any stage.

15.0 Last date of submission of EOI:

The last date of submission of EOI is 10/12/2018 (14:30 hrs).
Bid Opening Date & Time is 10/12/2018 (1500 hrs.)

16.0 FORMATS FOR SUBMISSION:

FORMAT – 1

APPLICANT'S EXPRESSION OF INTEREST

To,
The Chief Executive Officer,
Guwahati Metropolitan Development Authority,
Bhangagarh, Guwahati-05

Sub: Submission of Expression of Interest to undertake Preparation of Detailed Project Report for Construction of an Open Multi-Storey Car Parking facility on GMDA's land at Ganeshguri.

Sir,

In response to the Invitation for Expressions of Interest (EOI) published on/...../2018 for the above purpose, we would like to express interest to carry out the above proposed task. As instructed, we attach 1 set of the following documents in sealed envelope:

1. Organizational Details (Format-2)
2. Experience in related fields (Format-3)
3. List of experts / consultants on payroll at least 3 (Format-4)
4. Financial strength of the organization (Format-5)
5. Additional information (Format-6)
6. Declaration (Format-7)

Sincerely Yours,
Signature of the applicant
[Full name of applicant]
Stamp.....
Date:

Encl.: As above.

Note: This is to be furnished on the letter head of the organization.

FORMAT – 2

| S. No | Organizational Contact Details | |
|-------|--|--|
| 1. | Name of Organization | |
| 2. | Main areas of business | |
| 3. | Type of Organization Firm/ Company/ partnership firm registered under the Indian Companies Act, 1956/ the partnership Act, 1932 | |
| 4. | Whether the firm has been blacklisted by any Central Govt. / State Govt./PSU/ Govt. Bodies / Autonomous? If yes, details thereof. | |
| 5. | Address of registered office with telephone no. & fax | |
| 6. | Address of offices in i) National Capital Region of Delhi ii) All other State/UT's | |
| 7. | Contact Person with telephone no. & e-mail ID | |

Enclose:-

1. Copy of Certificate of Incorporation.
2. Copy of Article of Association in respect of 3 above.
3. Undertaking in respect of 4 above.

Signature of the applicant

Full name of the applicant

Stamp & Date

FORMAT – 3

| Experience in Related Fields | | | | | |
|---|--|--|---|---|--|
| Overview of the past experience of the Organization in all aspects related to Brand Building related | | | | | |
| S. No | Items | Number of Assignments during last 5 years | Order Value of each assignment in Lakhs of Rs. (Enclose copy of each order) | Mention the name of Client/ Organization (Enclosed completion certificates) | |
| 1 | Experience of assignments of similar nature | | | | |
| 1.1 | Experience in carrying out similar assignments in Government | | | | |
| 1.2 | Experience in carrying out Similar assignments in Public sector. | | | | |
| <p>Decision of Evaluating Committee in ascertaining “similar nature” and “similar assignment” will be final.</p> <div style="text-align: right; margin-top: 20px;"> <p>Signature of the applicant</p> <p>Full name of applicant</p> <p>Stamp & Date</p> </div> | | | | | |

FORMAT – 4

| List of experts/consultants on payroll (at least 3) | | | | |
|--|-------------|--------------------|----------------------|----------------------------|
| S. No | Name | Designation | Qualification | Relevant Experience |
| 1. | | | | |
| 2. | | | | |
| 3. | | | | |
| 4. | | | | |
| 5. | | | | |
| 6. | | | | |

Signature of the applicant

Full name of applicant

Stamp & Date

FORMAT – 5

| Financial Strength of the Organization | | | | | |
|---|-----------------------|--------------------------------------|---|---|--|
| S. No | Financial Year | Whether profitable Yes/NO | Annual net profit (in Crores of Rs.) | Overall annual turnover (in Crores of Rs.) | Annual turnover from only Consultancy services rendered in India (in Crores of Rs.) |
| 1 | 2015-16 | | | | |
| 2 | 2016-17 | | | | |
| 3 | 2017-18 | | | | |
| Note: Please enclose auditor's certificate in support of your claim. | | | | | |

Signature of the applicant
Full name of applicant

Stamp & Date

FORMAT – 6

Additional Information

1. List all enclosures related to the previous sections.

| S.NO | Description | No. of pages |
|------|-------------|--------------|
| | | |
| | | |
| | | |

2. **Additional** information to support the eligibility as per Section 7 (Not more than 2 pages).

Signature of the applicant

Full name of applicant

Stamp & Date

FORMAT -7

Declaration

We hereby confirm that we are interested in competing for the Consultancy Services to undertake the task related to Prepare the Detailed Project Report (DPR) for Construction of an Open Space Multi-Storey Car Parking facility at GMDA's land in Ganeshguri.

All the information provided herewith is genuine and accurate.

Authorized Person's Signature.

Name and Designation:

Date of Signature:

Note: The declaration is to be furnished on the letter head of the organization.

TERMS OF REFERENCE

Terms of Reference (ToR) for Preparation of Detailed Project Report (DPR) for Construction of Multi-Storey Car Parking on GMDA's Land at Ganeshguri, Guwahati, Assam.

General:-

Guwahati Metropolitan Development Authority ("the Authority") seeks the services of qualified firms for preparation of Detailed Project Report (DPR) for construction of a Multi-Storey Car Parking facility (concrete type) on GMDA's land at Ganeshguri, Guwahati.

The proposed MSCP will serve to reduce the traffic congestion in the Capital area of the Guwahati City by providing organized parking area to the public. The haphazard roadside parking can be minimized to avoid congestion on the roads during busy hours of the day. This will not only streamline the traffic system but also reduce the time taken to cross this area placidly.

The consultant will also study, compare and recommend the most appropriate design for the MSCP to accommodate maximum number of vehicles along with financial viability. Terms of Reference (the "ToR") for the assignments are specified below.

A. Objective

The objective of this consultancy is to prepare Detailed Project Report (DPR) for construction of a Multi-Storey car parking at Ganeshguri for the purpose of firming up the Authority's requirements in respect of development of the Multi-Storey Car Parking. The project proposal shall be prepared with a view to ensure:

- a. The Multi-Storey Car Parking duly balancing the needs of minimizing environmental/ social impact and improving the traffic flow and load safety.
- b. Safety and level of service standard for the users;
- c. Superior operation and maintenance standard enabling optimized operational efficiency of the project;
- d. Minimal adverse impact on the local population.
- e. Minimal adverse impact on environment;
- f. Optimum usage of land available;
- g. Facilitate parking for two-wheelers in addition to four-wheelers and all the required basic amenities for operation.
- h. Provide the Authority with a sound engineering solution scheme for the proposed MSCP along with a realistic and firm Cost Estimate as per standard practice in order to negotiate the project for multilateral funding.

- i. The design should adhere to the prevailing Building Byelaws, National Building Code.

B. Scope of Works

The scope of consultancy services shall be Preparation of Detailed Project Report and preparation of tender for the project. The activities outlined below are to be considered as the minimum requirement and not as the exhaustive requirement of the consultancy services.

1. Preparation of DPR

- i. **Detailed Topographical survey** along the final alignment, Geotechnical investigation and studies on the proposed design of the MSCP.
- ii. **Design of MSCP** with roof, electrical installations, provisions for lifts, approach roads with drainage works such as front-gate, Security shed, Driver's rest-room with toilet facility, CCTV surveillance system, installation of fire hydrant with underground water tank storage facility, installation of DG Set along with shed for DG set, Campus lighting, facility for 24 hours running water supply, shed for two-wheelers, Ticket counter, room for Lift operators, etc.
- iii. **Identify locations** for utility setup installation and traffic management study and plan during construction period if any.
- iv. **Guidelines** for Preparation of Detailed Projects issued by Ministry of Transport / Ministry of Urban Development Govt. of India will be used to the extent applicable.
- v. Within the overall framework as indicated above, consultants are free to make recommendations for improving the project viability, acceptability, constructability and operational efficiency to provide better quality of service.
- vi. **Regulatory/compliance requirements.**
- vii. **Traffic impact assessment study.**
- viii. The DPR should bring out explicitly the competitive design of the suggested Multi-Storey car parking. DPR would indicate the cost effective solution in terms of both – the design cost and the operation & maintenance cost. The earning from advertisement etc. will also be taken into account.
- ix. **Exploration of feasibility** to find out an alternate access road from Dr. R.P roadside (towards the rear side of the parking).

2.1 Civil Works – Design

- i. **Design Selection** – Study of different design, review of general design of the MSCP and recommended Design should include both horizontal and vertical profile.
- ii. **Geometric design** of the routes covering the entire space to provide ease of vehicles flow in and out (i.e. entry and exit).

- iii. Study the impact of the MSCP on the overall drainage of the area both during the construction and operations phase, especially in flood situation.
- iv. To study the impact of the MSCP on existing traffic flow on the access road (i.e. G.S Road) especially in peak hours & suggestive measures.
- vi. Due consideration may be given to the existing structures and boundary walls.
- vii. Check for any other data/information not specifically mentioned but needed for the Project.
- viii. To prepare preliminary structural/architectural design & drawing for the MSCP, with provision for adequate drainage works. Consultants will however review and recommend if any changes are considered appropriate. Design should be in sufficient details to ascertain its adequacy and to estimate the cost reasonably accurate.

1. DELIVERABLES

1. Scope of work will be integral part of deliverables. Following reports in fifteen (8) hard copies and one (1) soft copy have to be submitted to Client as per timelines given in EOI for each projects.

1.1 Following deliverables will be part of the respective reports/stages:

- a. Survey Plans
- b. Traffic and demand assessment report
- c. Geo-tech investigation report
- d. Implementation schedule
- e. Cost estimates
- f. Economic and Financial analysis

1.2 Specific deliverables are:

- a. Draft DPR
- b. Final DPR.

- iii. Study the impact of the MSCP on the overall drainage of the area both during the construction and operations phase, especially in flood situation.
- iv. To study the impact of the MSCP on existing traffic flow on the access road (i.e. G.S Road) especially in peak hours & suggestive measures.
- vi. Due consideration may be given to the existing structures and boundary walls.
- vii. Check for any other data/information not specifically mentioned but needed for the Project.
- viii. To prepare preliminary structural/architectural design & drawing for the MSCP, with provision for adequate drainage works. Consultants will however review and recommend if any changes are considered appropriate. Design should be in sufficient details to ascertain its adequacy and to estimate the cost reasonably accurate.

3. **DELIVERABLES**

- 1. Scope of work will be integral part of deliverables. Following reports in fifteen (8) hard copies and one (1) soft copy have to be submitted to Client as per timelines given in EOI for each projects.

1.1 Following deliverables will be part of the respective reports/stages:

- a. Survey Plans
- b. Traffic and demand assessment report
- c. Geo-tech investigation report
- d. Implementation schedule
- e. Cost estimates
- f. Economic and Financial analysis

1.2 Specific deliverables are:

- a. Draft DPR
- b. Final DPR.

2. The Consultant will make at least three presentations to all stakeholders prior to submission of draft and final report. The payment shall be made only after acceptance of these reports.

3. **Implementation Schedule:**

Broad details of construction methodology and schedule of implementation.

4. **Cost Estimates**

Cost estimates shall be prepared based on unit rates for various works as per prevailing APWD (Building, Roads, Bridge & Culverts) SoR & market rates for non-scheduled item of works.

5. **Parking fee Policy, Economic and Financial Analysis**

A report shall be prepared on the toll structure to be adopted for the proposed MSCP and the revenue collection for the projected parking demand shall be worked out. Economic and Financial analysis shall be carried out and details will be included in the DPR.

6. **Legal Policy, Economic and Financial Analysis.**

Legal Cover and Institutional agreement shall be recommended with reasons for adaption. A financial plan shall also be prepared for arranging finances for implementations of the project.

7. Civil Engineering component will include geometric design norms, civil structure and construction methodologies, Geo-technical investigation, utility survey and diversion plan etc.
