



OFFICE OF THE GUWAHATI METROPOLITAN DEVELOPMENT AUTHORITY

STATFED BUILDING, BHANGAGARH, GUWAHATI-781005

[An ISO 9001:2008 Certified Organization]

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NO. GMDA/RTI/2012/564/232

Dated: 22/08/2017

NOTIFICATION

In pursuance of the provisions contained under Section 4(1) (b) of the Right to Information Act 2005 the required up-to-date information for the year 2016-17 is published for general information in this Information Handbook.


Chief Executive Officer

Guwahati Metropolitan Dev. Authority
& Bhangagarh, Guwahati-781005

**INFORMATION ON 17 POINTS OF PROACTIVE DISCLOSURE ON
RIGHT TO INFORMATION ACT 2005 FOR THE YEAR 2016-17**

1. PARTICULARS OF AUTHORITY, FUNCTIONS AND DUTIES

About GMDA

The GMDA was established in 1992 as per Guwahati Metropolitan Development Authority Act 1985 (amended). It replaced the erstwhile Guwahati Development Authority constituted in 1962 under the Town and Country Planning Act, 1959 (amended). In order to ensure planned development of the Metropolitan Area, GMDA had adopted the Master Plan and Zoning Regulations prepared by the Town and Country Planning Department, Govt. of Assam in the year 1992. GMDA prepared a new Master Plan and Zoning Regulation 2025 for Guwahati which came into force with effect from 07/07/2009.

As per section 126 of the GMDA Act, with the constitution of this Authority, the relevant section of the GMC Act, 1969 (Assam Act-I of 1973), Assam Town and Country Planning Act, 1959 (Assam Act-II of 1960), Assam Municipal Act, 1956 (Assam Act-IV of 1957) and Assam Panchayat Act 1972, along with its upto-date amendments and rules & regulation there under in consistent with

provisions of this Act cease to operate within the territorial limit of Guwahati Metropolitan Area.

Territorial Jurisdiction

As per new revised Master Plan for Guwahati 2025, notified in 2009 GMDA's jurisdiction extends over an area of 328 sq.km. covering the entire Guwahati Municipal Corporation area, entire North Guwahati Town Committee area and some revenue villages of Silasundari Ghopa Mouza, Pub Barsar Mouza, Dakhin Rani Mouza, Ramcharani Mouza, Beltola Mouza.

Preamble of the ACT

The preamble of the GMDA Act reads as follows:-

"Whereas it is expedient to provide for the establishment of an Authority for the enforcement and execution of the Master Plan and for the formulation and execution of schemes for the planned development of Guwahati Metropolitan Area, for the co-ordination and supervision of the execution of such plans and schemes with the object of securing proper living and sanitary conditions, to conserve and promote the public health, safety and general welfare of the people living therein and for matters connected therewith or incidental thereto".

Functions of GMDA

Under Section 6(1) of the Guwahati Metropolitan Dev. Authority Act 1985 (amended) the functions of the GMDA shall be to promote and secure the development of the Guwahati Metropolitan Area according to the Master Plan.

As per Section 6(2) GMDA have the following powers and functions:

- (a) To carry out or cause to be carried on surveys of the Guwahati Metropolitan Area and to prepare report or reports of such survey.
- (b) To prepare Master Plan for the Guwahati Metropolitan Area.
- (c) To enforce and execute the Master Plan for Guwahati Metropolitan Area.
- (d) To prepare and execute development schemes.
- (e) To co-ordinate development activities of all departments and agencies of the State Govt. or local authorities operating within the Guwahati Metropolitan Area.
- (f) To carry out or cause to be carried out of such works as are contemplated in the Master Plan.
- (g) To acquire, hold and manage such property both movable and immovable, as the GMDA may deem necessary for the purposes of any of its activities and to lease, sell or otherwise transfer any property held by it.
- (h) To purchase by agreement or to take on lease or under any form of tenancy, any land and to erect thereon such buildings or structure and to

carry out such operations as may be necessary for the purpose of carrying on its undertakings.

- (i) To enter into or perform such contracts as may be necessary for the performance of its duties and for exercise of its powers under the GMDA Act.
- (j) To perform any other function which is supplemental, incidental or consequential to any of the functions aforesaid or which may be prescribed.

Organizational Structure of Guwahati Metropolitan Dev. Authority is at **Annexure-I.**

2. POWERS AND DUTIES OF THE OFFICERS AND EMPLOYEES

As per Section 9 of the GMDA Act 1985 (amended) the Guwahati Metropolitan Development Authority may, by order in writing and subject to such conditions as it may think fit to impose, delegate any of its powers, duties and functions under this Act or any other Act or any rule or regulation made thereunder to the Chairman, Deputy Chairman, Vice-Chairman, Chief Executive Officer, Town Planner, Chief Engineer, Financial Adviser and Chief Accounts Officer or any other Officer appointed under this Act.

Duties of employees:

- **Project Engineers/Assistant Executive Engineers/Assistant Engineers/Assistant Architects** deal with various developmental projects/works, planning permit related works and other works allotted from time to time.
- **Town Planning Assistant/Jr. Engineers/Jr. Architects** deal with planning permit/land sale permission related works, matters related to maintenance of parks and other works allotted from time to time.
- **The Superintendent** looks after all matters related to smooth functioning of different branches and promote satisfactory disposal of allotted works.
- **Sr./Jr. Assistants deal** with all files of different matters. They ensure placing of the files to the concerned officers.
- **Drivers** are responsible for driving office vehicles and their maintenance.
- **Grade-IV** staffs are responsible for movements of files, dispatch of official correspondences, cleanliness of office etc. They are also entrusted duties at different parks under this Authority.

3. PROCEDURE FOLLOWED IN THE DECISION MAKING PROCESS, INCLUDING CHANNELS OF SUPERVISION AND ACCOUNTABILITY

- (a) Procedure followed in processing of a Land Sale Permission application is at **Annexure-II.**

- (b) Procedure followed in processing of a Building Permission/Planning permission application is at **Annexure-III**.
- (c) Procedure followed in processing of an RTI application is at **Annexure-IV**.
- (d) Procedure followed in case of complaint and public grievances is at **Annexure-V**.

4. THE NORMS SET BY IT FOR DISCHARGE OF ITS FUNCTION

The Authority follows provisions of the Guwahati Metropolitan Development Authority Act 1985 (amended) along with norms set out by the Government of Assam to discharge its functions.

5. THE RULES, REGULATIONS, INSTRUCTIONS, MANUALS AND RECORDS HELD BY IT OR UNDER ITS CONTROL OR USED BY ITS EMPLOYEES FOR DISCHARGING ITS FUNCTIONS

- The Guwahati Metropolitan Development Authority Act, 1985 (Amended).
- Building Byelaws for Guwahati Metropolitan Area 1998.
- The Guwahati Non-Bio-Degradable Garbage (Control and Prevention) Act, 2006.
- The Assam Apartment (Construction and Transfer of Ownership) Act, 2006 and Rules framed under it.
- The Building Byelaws for Guwahati Metropolitan Area 2006 (Amended).
- The Guwahati Waterbodies (Preservation and Conservation) Act, 2008 (Amended).
- The Guwahati Building Construction (Regulation) Act 2010.
- The Guwahati Building Construction (Regulation) Byelaws 2014.
- The Guwahati Metropolitan Development Authority Service Bye-laws, 2014.

6. CATEGORIES OF DOCUMENTS THAT ARE HELD BY GMDA OR UNDER ITS CONTROL

- Documents relating to establishment matter
- Letter Receipt/Dispatched Registers.
- Documents of budget and accounts.
- Documents/Reports relating to various projects and schemes undertaken by this Authority.
- Cash Receipt Register, Bill Register, C.L. Register, Stationary Stock Register, Reservation Roster Register.
- Building/Planning Permit files, land Sale Permission files.

7. ARRANGEMENT FOR CONSULTATION/REPRESENTATION OF THE PUBLIC IN RELATION TO THE FORMULATION OF ITS POLICY OR IMPLEMENTATION

There is provision in the GMDA Act for public objections and suggestions to be obtained before finalizing the Master Plan, Development Scheme etc.

8. BOARDS/COUNCILS/COMMITTEES HELD BY GMDA

- Sub-Committee on Zoning Appeal.
- Technical Committee.

Authority constitutes committees from time to time for specific works.

9. DIRECTORY OF THE OFFICERS AND EMPLOYEES OF GUWAHATI METROPOLITAN DEVELOPMENT AUTHORITY (for the period 2016-17)

List of Govt. Officers at GMDA Office

Sl. No.	NAME OF EMPLOYEES	NAME OF THE POST
1	Shri Dhiren Baruah	Chairman (As per Govt. Notification)
2	Shri Abdul Mannan Faruk	Deputy Chairman (As per Govt. Notification) (from 10/03/17)
3	Shri Rovi Kota, IAS	Vice Chairman (From 28 th December, 2016) (As per Govt. Notification)
4	Shri Anurag Singh, IFS	Vice Chairman -cum- Chief Executive Officer (till 8 th July 2016)
5	Shri Ashutosh Agnihotri, IAS	Vice Chairman -cum- Chief Executive Officer (from 8 th July 2016 to 15 th December, 2016)
6	Smti Varnali Deka, IAS	Chief Executive Officer (Additional Charge) (from 11 th January, 2017)
7	Shri Sazad Alam, ACS	Secretary (On Deputation) (till Feb/2017) (I/c CEO from 15 th December, 16 to 10 th January,17)
8	Shri Debajit Das	Chief Engineer (On Deputation)
9	Shri Serafuddin Ahmed Warchi, Sr. FAO	Chief Accounts Officer (Additional Charge)
10	Sri Debaraj Kalita	Town Planner (till 4 th March/17)
11	Shri Saiful Alam	Assistant Executive Engineer (On Deputation)
12	Shri Prabhat Kurmi	Assistant Executive Engineer (on attachment)
13	Shri Munin Deka	Assistant Engineer (on attachment)

Regular Officers/Staff at GMDA Office

Sl. No.	NAME OF EMPLOYEES	DESIGNATION	REMARKS
1	Sri Pulak Kalita	Assistant Executive Engineer	6 Nos.
2	Sri Amitabh Barthakur		
3	Sri Hitesh Sarma Medhi		
4	Sri Ramani Dhar Sarma		
5	Sri Rup Konwar Gogoi		
6	Sri Padum Prasad Borah		
7	Sri Pradip Barman	Assistant Engineer	2 Nos. (1 No. Under Suspension)
8	Sri Abatosah Bhuyan		
9	Smti Alaka Talukdar Bhuyan	Town Planning Assistant	3 Nos.
10	Smti Pratima Devi		
11	Smti Nilima Deka Barman		
12	Sri Bhubaneswar Borpujari	Superintendent	1 No.
13	Sri Hiranya Kr. Saikia	Assistant Accounts Officer	1 No.
14	Syed Misbahul Alam	Junior Engineer	1 No.
15	Sri Mukunda Kalita	Stenographer	1 No.
16	Sri Ashok Sarma	Sr. Asstt.	3 Nos.
17	Smti Nirupama Das		
18	Sri Tirtha Nath Sarma		
19	Sri Sukleswar Hazarika	J.A.A.	8 Nos.
20	Sri Diganta Dutta		
21	Sri Phulen Saharia		
22	Sri Nabajit Ray		
23	Sri Pradip Deka		
24	Miss Pramila Kumari		
25	Smti Mridula Sarma		
26	Smti Biva Chakrabarty		
27	Sri Pabitra Dhar Boro	S.A.	1 No.
28	Sri Goreswar Boro	Driver	9 Nos.
29	Sri Prabhat Ch. Nath		
30	Sri Bhupesh Das		
31	Sri Bhagaban Pathak		
32	Sri Dinesh Sarma		
33	Md. Tajer Ali		
34	Sri Khagen Kalita		
35	Sri Giren Deka		
36	Sri Arup Das		

Sl.	NAME OF EMPLOYEES	DESIGNATION	REMARKS
37	Sri Kishor Talukdar	Daftory	1 No.
38	Sri Mitra Deka	Grade-IV	
39	Sri P. C. Barman		
40	Sri Bharat Bordoloi		
41	Sri Pohar Das		
42	Sri Prafulla Deka		
43	Sri Padma Bhuyan		
44	Sri Khagen Kalita		
45	Sri Karuna Sarma		
46	Sri Ratneswar Mahanta		
47	Sri Aswini Sarma		
48	Sri Pradip Talukdar		
49	Sri Nibaran Talukdar		
50	Sri Dipak Deka		
51	Sri C.H. Ratnam		
52	Md. Aijar Ali		
53	Md. Sabed Ali		
54	Md. Mohar Ali		
55	Md. Dilu Ali		
56	Md. Islam Ali		
57	Sri Bhaskar Pathak		
58	Md. Idrish Ali		
59	Md. Mafiluddin Ahmed		
60	Sri Lalbabu Pasowan		
61	Sri Sabin Deka		
62	Sri Nara Nath Baishya		
63	Sri Mridul Das		
64	Sri Dhan Baruah		
65	Sri Pradip Pasowan		
66	Smti Pramila Rabha		
67	Sri Binod Sarmah		
68	Sri Samir Das		
69	Sri Harichandra Das		
70	Sri Jatin Ch. Das		
71	Md. Tofik Ali		
72	Md. Ajimuddin Ahmed		
73	Sri Dhireswar Bezbaruah		
74	Sri Kanak Bora		
75	Sri Giren Ch. Das		
76	Sri Tumon Das		
77	Md. Sohid Ali		

Sl.	NAME OF EMPLOYEES	DESIGNATION	REMARKS
78	Md. Akhtar Ali		
79	Md. Rekib Ali		
80	Md. Dhanmahmud Ali		
81	Sri Krishna Kanta Das		
82	Md. Mehbur Rahman		
83	Sri V. Raju Rao		
84	Md. Jainul Ali		
85	Sri Lakheswar Das		
86	Md. Mukut Ali		
87	Md. Sofiqul Alam		
88	Md. Samaddin Ali		
89	Md. Jalal Ali		
90	Md. Abdul Waheb		
91	Sri Nakul Das		
92	Md. Fazlul Haque		
93	Sri Utpal Das		
94	Sri Tapeswar Das		
95	Md. Majibur Rahman		
96	Md. Riaj Ali		
97	Md. Azizur Rahman		
98	Md. Nurul Ali		
99	Md. Ayub Ali		
100	Sri Lakheswar Borah		
101	Sri Prafulla Kr. Roy		
102	Sri Padmadhar Das		
103	Md. Jainul Ali		
104	Sri Biki Basfore		
105	Sri Rubul Baishya		

CONTRACTUAL EMPLOYEES AT GMDA OFFICE

SL. NO.	NAME OF CONTRACTUAL EMPLOYEES	DESIGNATION
1	Sri Dalim Gogoi (till 31-03-2017)	Consultant
2	Sri Arjit Kr. Endow	Consultant
3	Sri Ramani Mohan Das	Consultant

SL. NO.	NAME OF CONTRACTUAL EMPLOYEES	DESIGNATION
4	Sri Ankur Das	GIS Consultant
5	Sri Satyajit Borah	ICT Consultant
6	Sri Mantu Bora	S.E.
7	Sri Samudra Kr. Bhuyan	OSD
8	Miss Seema Rabha	A.E.
9	Sri Kushal Ch. Kumar	
10	Sri Kirti Nath Talukdar	
11	Sri Janardan Hazarika	
12	Miss Pompy Choudhury	Asstt. Arct.
13	Sri Biswajit Nath	Junior Engineer
14	Sri Mintujit Bhuyan	
15	Miss Bandita Hazarika	
16	Smti Mamoni Baruah	Junior Architect
17	Sri Sudipta Prasad Sarma	
18	Sri Sanatan Das	P.S. to Hon'ble Chairman, GMDA
19	Sri Bubul Kalita	J.A.A.
20	Sri Deepjyoti Chakraborty	
21	Smti Karabi Mahanta	
22	Sri Ritul Das	
23	Sri Nayan Moni Das	
24	Smti Moloya Roy	
25	Miss Manolova Mahanta	
26	Smti Kasturi Das Medhi	
27	Smti Nabanita Medhi	

SL. NO.	NAME OF CONTRACTUAL EMPLOYEES	DESIGNATION
28	Sri Ratnadeep Barman	
29	Sri Mridul Kr. Bora	
30	Miss Anu Moni Das	
31	Md. Fuzail Islam Barbhuiya	
32	Sri Biswajit Shome	
33	Sri Shyam Prasad Sarma	J.A.A.
34	Sri Jayanta Das	
35	Smti Puja Deka	
36	Sri Tarun Das	Mandal
37	Sri Subhash Ch. Mandal	
38	Sri Pranab Talukdar	Driver
39	Sri Jitumoni Barman	
40	Sri Pinku Boruah	
41	Sri Dulal Choudhury	
42	Sri Tapan Goswami	Electrician
43	Sri Chandra Kanta Nath	
44	Md. Iftikar Hussain	Operator, laser fountain Sharddhanjali Park
45	Sri Prasan Singh Lama	Simulator Operator
46	Smti Kalpana Das	Grade-IV
47	Sri Uddhab Ch. Nath	
48	Sri Bakul Barman	

SL. NO.	NAME OF CONTRACTUAL EMPLOYEES	DESIGNATION
49	Sri Abani Das	
50	Sri Apurba Baishya	
51	Sri Bimal Barman	
52	Sri Kamal Kalita	
53	Smti Marachi Devi	Cleaner
54	Md. Adil Hussain	Generator Operator
55	Sri Kandarpa Kalita	Bungalow Peon to Hon'ble Chairman, GMDA
56	Sri Ramasis	Mali to Hon'ble Chairman, GMDA

10. MONTHLY REMUNERATION RECEIVED BY THE OFFICER AND STAFFS OF THIS DEPARTMENT

SI No	Name of Incumbent	Gross Pay (Rs.)	Remarks
1	Sri Dhiren Baruah, Chairman	75,000.00 (honorary)	
2	Shri Abdul Mannan Faruk, Deputy Chairman	35,000.00 (honorary)	
3	Sri Anurag Singh, IFS Ex-CEO GMDA	152,849.00	Up to 8th July/2016
4	Sri Sazzad Alam, ACS Ex-Secy, GMDA'	70,008.00	Up to Feb/2017
5	Sri Chinmoy Prakash Phookan, ACS, Ex-DO GMDA	65,256.00	Up to Feb/17
6	Sri Debaraj Kalita, Ex- TP	70,341.00	Up to 4th March/17
7	Sri Safiul Alom, AEE	76,746.00	
8	Sri Amitabh Barthakur, AEE	66,539.00	
9	Sri Pulak Kalita, AEE	66,417.00	
10	Sri H.S. Medhi, AEE	69,615.00	
11	Sri R.D. Sarma, AEE	66,539.00	

SI No	Name of Incumbent	Gross Pay (Rs.)	Remarks
12	Sri Pradip Barman AE Under Suspension	28,766.00	Subsistence Allow.
13	Sri RK Gogoi, AEE	65,285.00	
14	Sri P.P. Bora, AEE	64,203.00	
15	Sri Alaka Talukdar, TPA	59,497.00	
16	Smti P. Devi, TPA	48,305.00	
17	Smti N. Deka, TPA	46,829.00	
18	Sri A. Bhuyan, AE	46,490.00	
19	Bhubneswar Barpujari, Supdt.	51,560.00	
20	Mukunda Kalita, Stenographer	54,376.00	
21	Ashok Sarma, Sr Asstt.	44,413.00	
22	Nirupama Das, Sr Asstt.	36,516.00	
23	Tirtha Nath Sarma, Sr Asstt.	34,819.00	
24	Hiranya Kr. Saikia, AAO	33,318.00	
25	Sukleswar Hazarika, Jr Asstt.	27,784.00	
26	Subhash Sarma, Ex-S.A.	38,165.00	Up to Feb/2017
27	Pabitra Boro, S.A.	31,670.00	
28	Goreswar Boro, Driver	33,638.00	
29	Prabhat Nath, Driver	28,718.00	
30	Bhupesh Das, Driver	28,300.00	
31	Bhagaban Pathak, Driver	27,538.00	
32	Dinesh Sarma, Driver	27,538.00	
33	P.C. Barman, Gr-IV	27,980.00	
34	Bharat Bordoloi, Gr-IV	27,980.00	
35	Pohar Das, Gr-IV	27,660.00	
36	Lt. Krishna Deka, Gr-IV	25,127.00	Up to Nov/2016
37	Mitra Deka, RO	27,538.00	
38	Prafulla Deka, Gr-IV	24,733.00	
39	Padma Bhuyan, Gr-IV	25,127.00	
40	Khagen Kalita, Gr-IV	25,692.00	

SI No	Name of Incumbent	Gross Pay (Rs.)	Remarks
41	Karuna Sarma, Gr-IV	24,364.00	
42	Ratneswar Mahanta, Gr-IV	23,626.00	
43	Aswini Sarma, Gr-IV	24,364.00	
44	Pradip Talukdar, Gr-IV	23,356.00	
45	Paresh Sarma, Ex-Gr-IV	23,356.00	
46	Misbahul Alam,JE	22,814.00	
47	Diganta Dutta,JAA	20,492.00	
48	Pradip Deka,JAA	20,492.00	
49	Phulen Saharia,JAA	20,492.00	
50	Nabajit Ray,JAA	20,492.00	
51	Mridula Sarma,JAA	20,492.00	
52	Pramila Kumari,JAA	20,492.00	
53	Biva Chakraborty,JAA	20,492.00	
54	Kishor Talukdar, Daftory	16,080.00	
55	Nibaran Talukdar, Gr-IV	20,191.00	
56	Dipak Deka, Gr-IV	20,191.00	
57	C.H. Ratnam, Gr-IV	20,191.00	
58	Aijar Ali, Gr-IV	20,191.00	
59	Sabed Ali, Gr-IV	20,191.00	
60	Mohar Ali, Gr-IV	20,191.00	
61	Dilu Ali, Gr-IV	20,191.00	
62	Islam Ali, Gr-IV	20,191.00	
63	Bhaskar Pathak, Gr-IV	20,191.00	
64	Idrish Ali, Gr-IV	20,191.00	
65	Mafiluddin Ahmed, Gr-IV	20,191.00	
66	Lalbabu Pasowan, Gr-IV	20,191.00	
67	Sabin Deka, Gr-IV	20,191.00	
68	Nara Nath Baishya, Gr-IV	20,191.00	
69	Mridul Das, Gr-IV	20,191.00	
70	Dhan Baruah, Gr-IV	20,191.00	

SI No	Name of Incumbent	Gross Pay (Rs.)	Remarks
71	Pradip Pasowan, Gr-IV	20,191.00	
72	Sri Girin Deka, Driver	21,461.00	
73	Sri Arup Das, Driver	21,461.00	
74	Sri Khagen Kalita, Driver	21,461.00	
75	Md. Tajer Ali, Driver	21,461.00	
76	Smt. Pramila Rabha, Gr-IV	18,136.00	
77	Sri Prafulla Kumar Roy, Gr-IV	18,136.00	
78	Sri Vepada Raju Rao, Gr-IV	18,136.00	
79	Sri Biki Basfor, Gr-IV	18,136.00	
80	Sri Lakheswar Borah, Gr-IV	18,136.00	
81	Md. Ayub Ali, Gr-IV	18,136.00	
82	Sri Dhireswar Bezbaruah, Gr-IV	18,136.00	
83	Sri Utpal Das, Gr-IV	18,136.00	
84	Md. Rekib Ali, Gr-IV	18,136.00	
85	Md. Sohid Ali, Gr-IV	18,136.00	
86	Md. Jainul Ali, Gr-IV	18,136.00	
87	Md. Akhtar Ali, Gr-IV	18,136.00	
88	Md. Mehbur Rahman, Gr-IV	18,136.00	
89	Md. Nurul Ali, Gr-IV	18,136.00	
90	Sri Giren Ch. Das, Gr-IV	18,136.00	
91	Sri Nakul Das, Gr-IV	18,136.00	
92	Sri Krishna Kanta Das, Gr-IV	18,136.00	
93	Md. Fazlul Haque, Gr-IV	18,136.00	
94	Md. Mazibur Rahman, Gr-IV	18,136.00	
95	Md. Ajijur Rahman, Gr-IV	17,240.00	Up to June/2016
96	Md. Jalal Ali, Gr-IV	18,136.00	
97	Md. Tofik Ali, Gr-IV	18,136.00	
98	Sri Tapeswar Das, Gr-IV	18,136.00	
99	Sri Padmadhar Das, Gr-IV	18,136.00	

SI No	Name of Incumbent	Gross Pay (Rs.)	Remarks
100	Md. Dhanmahmud Ali , Gr-IV	18,136.00	
101	Md. Ajimuddin Ahmed, Gr-IV	18,136.00	
102	Md. Samaddin Ali , Gr-IV	18,136.00	
103	Sri Kanak Bara, Gr-IV	18,136.00	
104	Sri Rubul Baishya, Gr-IV	18,136.00	
105	Sri Binod Sarmah, Gr-IV	18,136.00	
106	Sri Lakheswar Das, Gr-IV	18,136.00	
107	Md. Sofiqul Alam, Gr-IV	18,136.00	
108	Md. Mukut Ali, Gr-IV	18,136.00	
109	Md. Riaj Ali, Gr-IV	18,136.00	
110	Shri Jatin Ch. Das , Gr-IV	18,136.00	
111	Shri Hari Chandra Das, Gr-IV	18,136.00	
112	Md. Jainul Ali, Gr-IV	18,136.00	
113	Shri Tuman Das, Gr-IV	18,136.00	
114	Shri Samir Das, Gr-IV	18,136.00	
115	Md. Abdul Waheb, Gr-IV	18,136.00	

Contractual and Casual Employees			
SI No	Name	Total	Remarks
1	Sri Mantu Bora	78,636.00	
2	Sri D.K. Gogoi, Consultant	75,000.00	
3	Mr. R.M. Das, Consultant	40,000.00	
4	Mr. A.K. Endow, Consultant	40,000.00	
5	Ankur Das, GIS Consultant	75,000.00	
6	Mr Manik Ch Sarma, Consultant	40,000.00	Up to Oct/2016
7	Satyajit Bora, MIS Expert	50,000.00	
8	Samudra Kr Bhuyan, OSD	26,000.00	
9	Smt Pompy Choudhury, Asstt. Arch	30,000.00	
10	Sri Seema Rabha, AE	30,900.00	
11	Sri Kushal Ch kumar,AE	18,540.00	
12	Janardan Hazarika, AE	30,000.00	
13	Kriti Nath Talukdar, AE	30,000.00	
14	Smt Mamoni Baruah, Jr Arch.	14,420.00	
15	Sri Biswajit Nath, J.E.	14,420.00	

16	Sri Sudipta Prasad Sarma, Jr Arch.	14,420.00	
17	Sri Mintujit Bhuyan, J.E.	14,420.00	
18	Sri Bubul Kalita Acctts Asstt.	13,138.00	
19	Kasturi Das Medhi Junior Administrative Asstt	12,875.00	
20	Nayan Moni Das Junior Administrative Asstt	12,875.00	
21	Nabanita Medhi Junior Administrative Asstt	12,875.00	
22	Karabi Mahanta Junior Administrative Asstt-	12,875.00	
23	Ritul Das Junior Administrative Asstt	12,875.00	
24	Miss Molya Roy Junior Administrative Asstt	12,875.00	
25	Miss Manolova Mahanta Junior Administrative Asstt	12,875.00	
26	Deepjyoti Chakraborty Junior Administrative Asstt	12,875.00	
27	Miss Puja Deka, Junior Administrative Asstt	6,500.00	
28	Tapan Goswami, Electrician	6,000.00	
29	Sri Tarun Das, Mandal	8,240.00	
30	Subhas Ch. Mandal, Mandal	6,500.00	
31	Sri Pranab Talukdar, Driver	11,073.00	
32	Sri Kalpana Das Grade-IV	10,949.00	
33	Sri Sanatan Das, PS to Chairman	20,000.00	
34	Biswajeet Shome P.A. to Chairman	10,000.00	
35	Mridul Bora Computer Operator	6,500.00	
36	Smti Bandita Hazarika J.E.	6,500.00	
37	Sri Uddhab Ch Nath, Gr-IV	6,500.00	
38	Sri Shyam Prasad Sarma PRO	6,500.00	
39	Sri Ratandeeep Barman Computer Operator	6,500.00	
40	Anumani Das Computer Operator	6,500.00	
41	Sri Jayanta Das, Computer Operator	6,500.00	
42	Md. Faijul Islam Barbhuyan Computer Operator	6,500.00	
43	Md. Adil Hussain Generator Operator	6,500.00	

44	Marachhi Devi, Cleaner	6,500.00	
45	Pinku Baruah, Driver to Chairman	8,000.00	
46	Kandarpa Kalita, Bunglow Peon to Chairman	6,500.00	
47	Ramaasish Sah, Mali to Chairman	6,500.00	
48	Jitumoni Barman, Driver	8,000.00	
49	Dulal Choudhury, Driver	6,500.00	

11. BUDGET ALLOTTED TO EACH OF ITS AGENCY

There is no agency under GMDA for which budget allotment is provided.

12. MANNER OF EXECUTION OF SUBSIDY PROGRAMME

Nil

13. PARTICULARS OF RECIPIENTS OF CONCESSIONS, PERMITS OR AUTHORIZATION OF GRANTS

Does not arise

14. DETAILS IN RESPECT OF INFORMATION AVAILABLE TO OR HELD BY IT, REDUCED IN AN ELECTRONIC FORM

Public may visit GMDA's website www.gmda.co.in for status of their application for building/land sale permission. They may also view/download Guwahati Master Plan, Building Byelaws, Citizen Charter and other information uploaded in the office website from time to time.

In order to make planning permission more transparent, speedy, user friendly and hassle free for persons seeking building/planning permission, GMDA introduced CAD Based Computerized Building/Planning Permission System w.e.f. 15-08-2015.

15. FACILITIES AVAILABLE FOR CITIZENS FOR OBTAINING INFORMATION INCLUDING WORKING HOURS OF LIBRARY OR READING ROOM, IF MAINTAIN FOR PUBLIC USE

- Through the direct contact with the department.
- Through the Guwahati Development Department.

16. NAMES AND DESIGNATION OF 1ST APPELLATE AUTHORITY AND STATE PUBLIC INFORMATION OFFICER (for the period 2016-17)

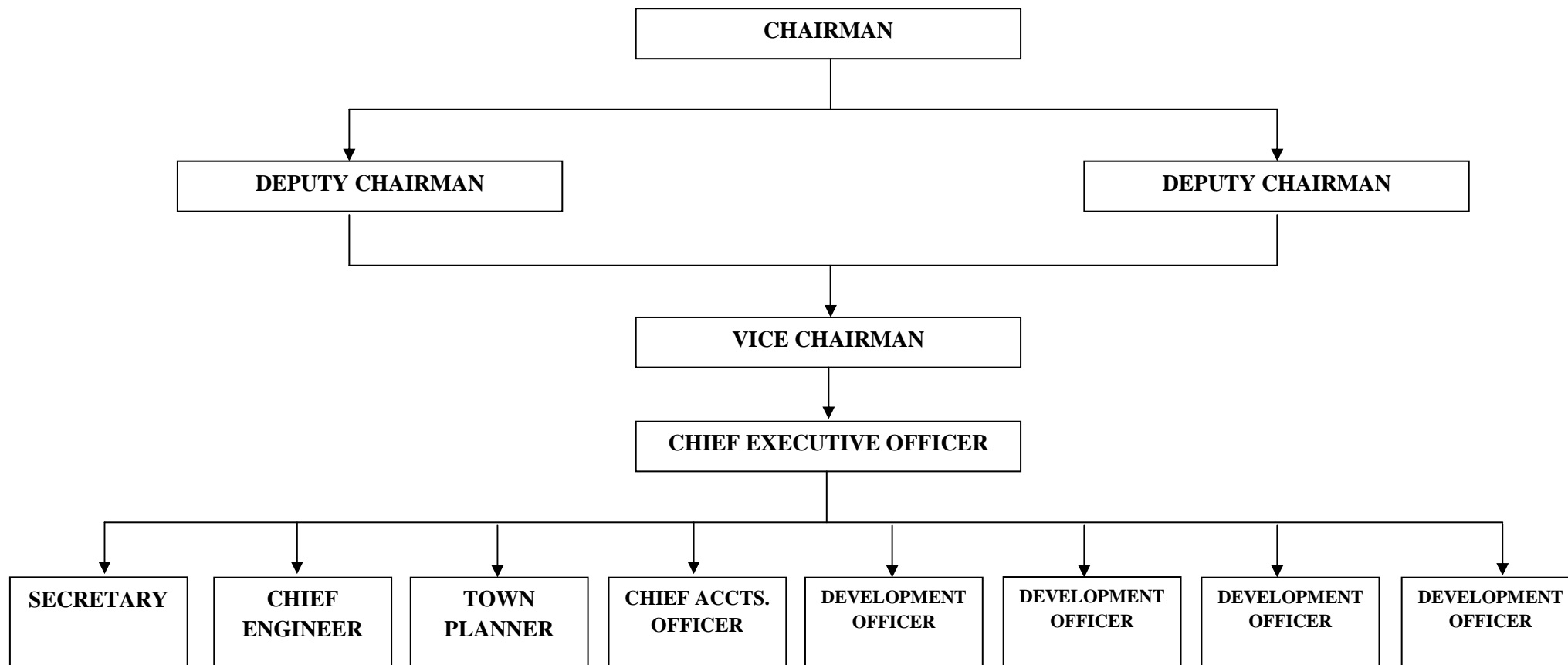
First Appellate Authority	State Public Information Officer
Shri Anurag Singh, IFS Chief Executive Officer, GMDA (till 8 th July,16)	Sri Debaraj Kalita, Town Planner, GMDA (till 8 th March

<p>Shri Ashutosh Agnihotri, IAS, Chief Executive Officer, GMDA (from 8th July, 16 to 15th December, 16)</p> <p>Sri Sazad Alam, ACS, I/C Chief Executive Officer, GMDA (from 15th December, 2016 to 10th January, 17)</p> <p>Smti Varnali Deka, IAS, Chief Executive Officer, GMDA (from 11th January, 17)</p>	<p>2017)</p> <p>Sri Hitesh Sarma Medhi, AEE, GMDA (from 8th March 2017)</p>
<p>Ph- 0361- 2529650 (O), Email: ceogmdaghy@gmail.com & ceo.gmda-as@nic.in Website: www.gmda.co.in</p>	

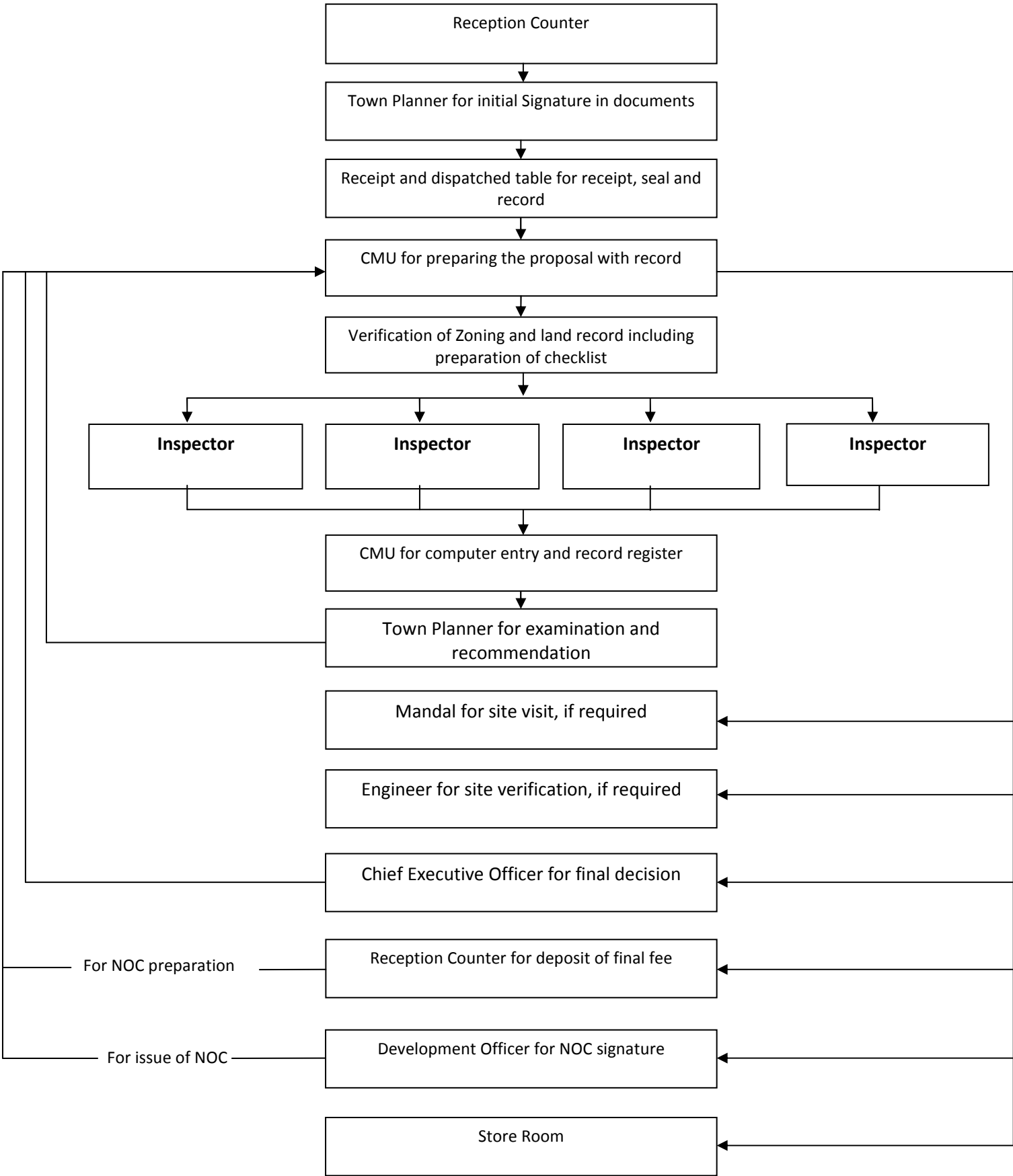
17. SUCH OTHER INFORMATION MAY BE PRESCRIBED

To provide information to the public as a whole, the services of Directorate of Information and Public Relation, local newspapers or national dailies, official website are utilized by publishing advertisement, press notes etc.

ORGANIZATION STRUCTURE OF GUWAHATI METROPOLITAN DEV. AUTHORITY

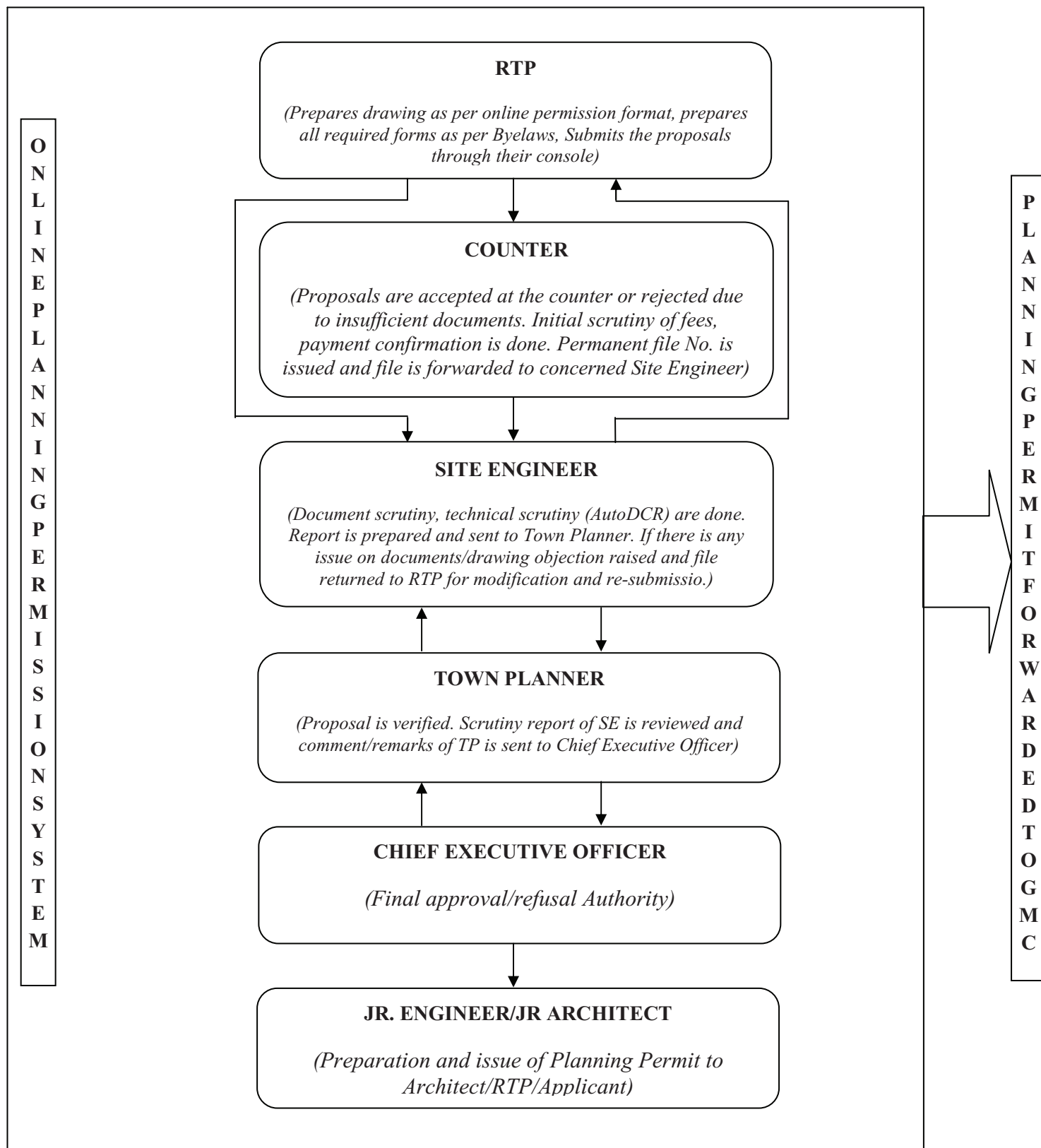


FLOW CHART OF THE PROCESS OF LAND SALE PERMISSION



FLOW CHART OF ONLINE PLANNING/BUILDING PERMISSION SYSTEM

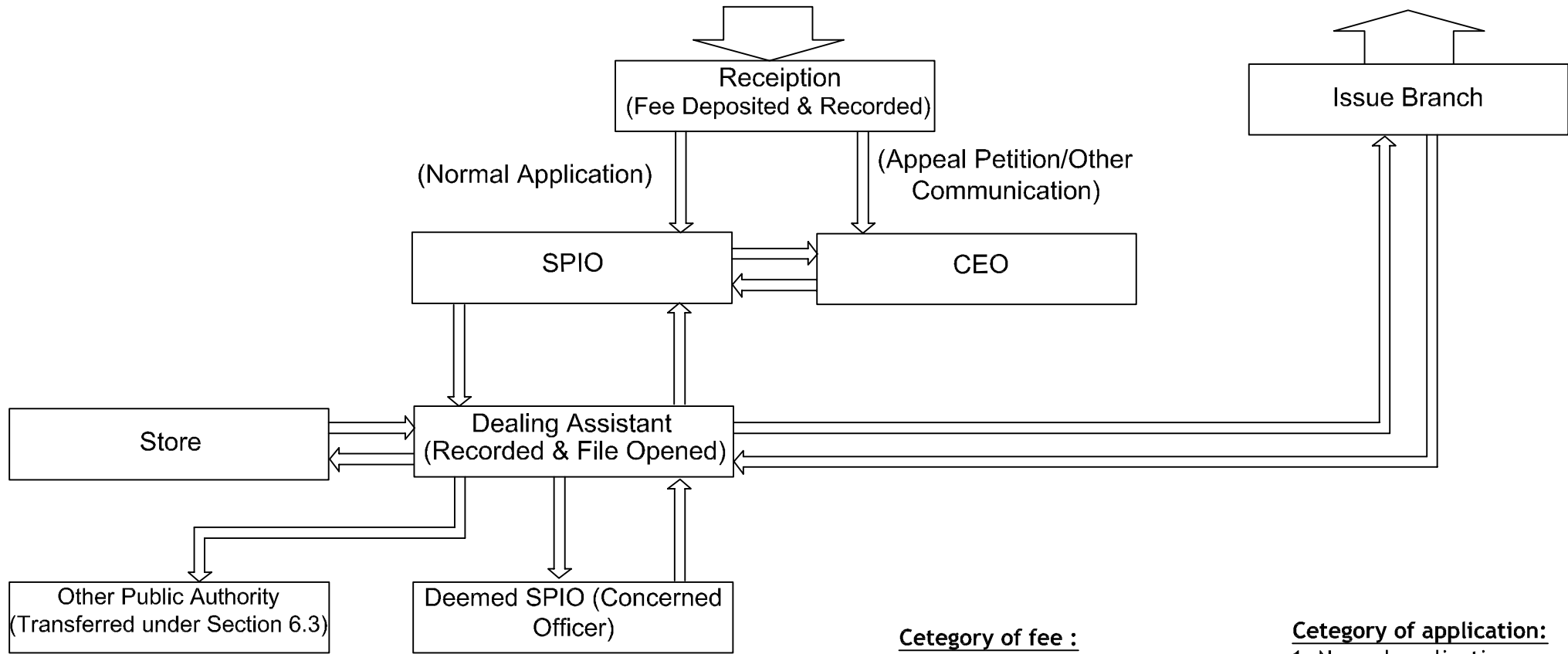
[Website: www.gmada.co.in]



Note: The time frame for issuing Planning Permit, without any objection is within 30 (thirty) days from the date of receipt of the application.

FLOW CHART, CELL: RTI

Annexure-IV



Category of fee :

1. Electronic fees for 17 points disclosures
2. Application fees
3. Photocopy cost
4. Electronic medium Disc. Etc.
5. Other charges, inspection etc.

Category of application:

1. Normal application
2. Appeal petition
3. Other Communication

Annexure-V

Complaint and Public Grievances

- (1) Secretary, GMDA is the In-charge of the Public Grievances Cell.
- (2) One LDA maintains all records and timely disposal of the matters.
- (3) All Engineers and Inspectors make inspection on case to case basis in their respective zones.
- (4) They submit report to Secretary through the Town Planner.
- (5) Action against unauthorized construction is initiated as per Section 87 & 88 of GMDA Act as per above report.
- (6) Minimum five days notice is required for demolition, sealing of property as per provision of the Act.
- (7) District and Session Judge is the Appellate Authority to hear all appeals arising out of orders given by the Authority.